2018-2021 Instructional Technology Plan Update - 2019 Optional Tech Plan Update

I. District LEA Information

Section I - District LEA Information

1. What is the name of the district administrator responsible for entering the Instructional Technology Plan data?

Nicole Covell

2. What is the title of the district administrator responsible for entering the Instructional Technology Plan data?

Director of Technology

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II. Strategic Technology Planning

Section II - Strategic Technology Planning

1. What is the overall district mission?

The Phoenix Central School District is committed to a challenging education program that promotes academic and personal growth for all students. Each student will become a confident, productive, responsible individual with a strong academic foundation, and the ability to make positive ethical choices. Our goal is to cultivate a sense of pride, character and accountability in our students and community. The Board of Education, staff, parents, students, and community share responsibility for this mission.

2. What is the vision statement that guides instructional technology use in the district?

Learning technologies will be widely and equitably used in every school building to support the engagement of students, teachers, administrators, parents, and the community in helping all students to achieve high standards.

Educational technology applications will deepen student engagement and improve student achievement by enabling them to access and analyze information, solve problems, collaborate with others, and communicate their thoughts and ideas. Effective use of learning technologies will allow students to become self-directed, self-motivated and lifelong learners.

Teachers will increasingly be facilitators of student learning through proficient use of learning technologies. All teachers will receive intensive, job-embedded, ongoing professional development in integrating technology into curricula and instruction. Teachers will incorporate high quality information resources in their teaching strategies to address multiple learning styles, to motivate and engage students, and to support student exploration and growth.

3. List three goals that will drive the attainment of the vision.

| | List Goals |
|--------|---|
| Goal 1 | Our goal is to implement a deliberately focused vision containing realistic benchmarks to ensure and encourage student achievement across socioeconomic, cultural, and linguistic differences regardless of aptitude or ability through the seamless integration of technology into teaching, learning, and pedagogy. |
| Goal 2 | We will sustain and expand a secure network that ensures students have reliable access to high-speed connectivity which will enhance their educational experience allowing educators to provide a rigorous 21st century learning environment for all learners across socioeconomic, cultural, and linguistic differences, regardless of ability and need. |
| Goal 3 | Implementation of supportive instruction as well as an understanding of ongoing technology that provides all faculty and staff an opportunity for professional development that will ensure a seamless transition to integration of a complete district system for all stakeholders. |

4. Do you want to list a fourth goal that will drive attainment of the vision?

No

5. Do you want to list a fifth goal that will drive attainment of the vision?

No

6. Summarize the planning process used to develop answers to the Instructional Technology Plan questions and/or your district comprehensive instructional technology plan. Please include the stakeholder groups participating and the outcomes of the instructional technology plan development meetings.

We have a variety of teams and committees that meet regularly throughout the year which greatly impacted developing our Instructional Technology Plan. The teams with the greatest impact on Instructional Technology Plan are our District Technology Committee and our Technology Department. Our District Technology Committee consists of teachers, administrators, parents, IT staff, and community members. All of these folks have had an impact on developing the answers to the plan. Another group that has had a significant impact on our Instructional Technology Plan is our Technology Department which includes administrators, Network Administrators, LAN Technicians, Instructional Technology Trainers and Teacher Assistants. Both of these groups worked to create a unified vision of learning technologies for our district which ultimately led to the writing of the goals and action steps in the Instructional Technology Plan.

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II. Strategic Technology Planning

7. Please describe the professional development plan for building the capacity of educators and administrators in the attainment of the instructional technology vision.

It critical for us to provide appropriate professional development plan for the educators and administrators in the attainment of the instructional technology vision. We will do so by providing a variety of trainings throughout the school year that will be both voluntary and mandatory depending what is being instructed. Training will be available for teachers and administrators, before and afterschool, during professional development days, and regularly throughout the summer. One on one technology trainings are also available via our three instructional technology trainers.

8. How will the instructional technology goals be measured and evaluated during and after implementation? Be sure to include any tools or metrics that are part of this evaluation process.

Instructional technology goals will be measured and evaluated during and after implementation. We will collect a variety of data sources to ensure that we gain an understanding of the implementation through the lens of our different stakeholders. Some tools or metrics that we will collects are surveys, My Learning Plan professional development tracker, Google Analytics, and ratings using the SAMR model.

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III. Action Plan - Goal 1

Section III - Action Plan

Overview: This section requires specific action steps that will be taken in order to achieve each of the goals presented in Section II of the plan. Each goal will have its own page in the plan. For this page, copy Goal #1, which you listed in Section II, Question 3, and respond to all questions below.

1. Goal #1

Implement a deliberately focused vision containing realistic benchmarks to ensure and encourage student achievement across socioeconomic, cultural, and linguistic differences regardless of aptitude or ability through the seamless integration of technology into teaching, learning, and pedagogy.

2. Select the NYSED goal that best aligns with this district goal.

1. Develop a strategic vision and goals to support student achievement and engagement through the seamless integration of technology into teaching and learning

3. Target Student Population(s). Check all that apply.

| ☑ All students | ☑ Migrant students |
|------------------------------|---|
| ☑ Pre-K-2 | ☑ Homeless students |
| ☑ Grades 3-5/6 | ☑ Economically disadvantaged students |
| ☑ Middle School | ☑ Students between the ages of 18-21 |
| ☑ High School | ☑ Students who are targeted for dropout prevention or |
| ☑ Students with Disabilities | credit recovery programs |
| ☑ ELL/MLLs | ☐ Other (please identify in Question 3a, below) |

4. List the action steps that correspond to Goal #1 from your answer to Question 1, above.

| | Action Step - Select one category. | Action Step - Description | Responsi ble Stakehol der. Select one. | selected 'Other' R esponsibl e Stakehol der in the column to the left, please identify here. Otherwis e, please write | Anticipat ed month of completio n | year of | Anticipat ed cost |
|---------------|--|--|---|---|---|----------|-------------------------|
| Action Step 1 | Com mun icati ons | Communicating vision, benchmarks, and changes to all stakeholders | Sup erint end ent | "N/A." N/A | Jun e (06) | 202 | 0 |
| Action Step 2 | Coll abor atio n | Teacher teams develop changes to curriculum which integrate 21st century skills to ensure students are college and career ready. | Curri culu m and Instr uctio n Lea | N/A | Jun e (06) | 202 1 | 0 |

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III. Action Plan - Goal 1

| | Action | Action Step - Description | Responsi | | · · | Anticipat | Anticipat |
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| | Step - | | ble | selected | ed month | | ed |
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| | | | | write | | | |
| | | | | "N/A." | | | |
| Action Step 3 | | | | | | | |
| Action Step 5 | Impl | Technology is integrated throughout | Clas | N/A | Jun | 202 | 0 |
| | eme | instruction, assessments, activities, and | sroo | | е | 1 | |
| | ntati | communication. | m | | (06) | | |
| | on | | Tea | | | | |
| | | | cher | | | | |
| Action Step 4 | N/A | N/A | N/A | N/A | Jun | 202 | N/A |
| | IV/A | IV/A | IN/A | 111/74 | | 1 | TV//A |
| | | | | | e (00) | | |
| | | | | | (06) | | |

5. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #1 from your answer to Question 1, above.

| | Action Step - Select one category. | Action Step - Description | Responsi ble Stakehol der. Select one. | selected 'Other' R | ed month of | year of | Anticipat ed cost |
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| Action Step 5 | (No Res | (No Response) | (No Res | (No Respons | (No Res | (No Res | (No Respons |
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| Action Step 6 | (No Res pon se) | (No Response) | (No Res pon se) | (No Respons e) | (No Res pon se) | (No Res pon se) | (No Respons e) |
| Action Step 7 | (No | (No Response) | (No | (No | (No | (No | (No |

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III. Action Plan - Goal 1

| | | • | | | | | |
|---------------|--|---------------------------|---|-----------------------|--------------------------|--|-------------------------|
| | Action Step - Select one category. | Action Step - Description | Responsi ble Stakehol der. Select one. | selected 'Other' R | ed month of | Anticipat ed year of completio n | Anticipat ed cost |
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| Action Step 8 | (No Res pon se) | (No Response) | (No Res pon se) | (No Respons e) | (No Res pon se) | (No Res pon se) | (No Respons e) |

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III. Action Plan - Goal 2

Section III - Action Plan

Copy Goal #2, which you listed in Section II, Question 3, and respond to all questions below.

1 Goal #2

Our goal is to sustain and expand a secure network that ensures students have reliable access to high-speed connectivity which will enhance their educational experience allowing educators to provide a rigorous 21st century learning environment for all learners across socioeconomic, cultural, and linguistic differences, regardless of ability and need.

2. Select the NYSED goal that best aligns with this district goal.

4. Design, implement, and sustain a robust, secure network to ensure sufficient, reliable high-speed connectivity for learners, educators, and leaders

3. Target Student Population(s)

| ☑ All students | ☑ Migrant students |
|------------------------------|---|
| ☑ Pre-K-2 | ☑ Homeless students |
| ☑ Grades 3-5/6 | ☑ Economically disadvantaged students |
| ☑ Middle School | ☑ Students between the ages of 18-21 |
| ☑ High School | ☑ Students who are targeted for dropout prevention or |
| ☑ Students with Disabilities | credit recovery programs |
| ☑ ELL/MLLs | ☐ Other (please identify in Question 3a, below) |

4. List the action steps that correspond to Goal #2 from your answer to Question 1, above.

| | Action Step - Select one category. | Action Step - Description | Responsi ble Stakehol der. Select one. | selected 'Other' R | ed month | year of | Anticipat ed cost |
|---------------|--|--|---|-----------------------|------------------|----------|-------------------------|
| Action Step 1 | Infra stru ctur e | Improve infrastructure by completing a Core upgrade, create redundancy between buildings, distribution switches, create redundancy of Palto Alto firewalls,. Implemented robust and high speed wireless network (AP's) and install of additional wireless access points. | Dire ctor of Tec hnol ogy | N/A | Jun e (06) | 202 1 | 200,000 |
| Action Step 2 | Com mun icati ons | Provided devices and BYOD are connected to district WiFi through secure WiFi controller. | Dire ctor of Tec hnol ogy | N/A | Jun e (06) | 202 1 | 0 |

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III. Action Plan - Goal 2

| | Action Step - Select one category. | Action Step - Description | Responsi ble Stakehol der. Select one. | selected 'Other' R | Anticipat ed month of completio n | Anticipat ed year of completio n | Anticipat ed cost |
|---------------|--|---|---|-----------------------|---|--|-------------------------|
| Action Step 3 | Cyb erse curit y | Software that monitors equipment in district that allows us to monitor any network issues. | Dire ctor of Tec hnol ogy | N/A | Jun e (06) | 202 1 | 50,000 |
| Action Step 4 | Poli cy/P roto cols | Central management of user rights, and access control systems ensures users have rights to only what they need. | Dire ctor of Tec hnol ogy | N/A | Jun e (06) | 202 1 | 0 |

5. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #2 from your answer to Question 1, above.

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| Action Step 6 | (No | (No Response) | (No | (No | (No | (No | (No |

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III. Action Plan - Goal 2

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| | Action Step - Select one | Action Step - Description | Responsi ble Stakehol der. Select on | chose "Other" Responsi | Anticipat ed month of completio n | year of completio | Anticipat ed cost |
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| Action Step 7 | (No Res pon se) | (No Response) | (No Res pon se) | (No Respons e) | (No Res pon se) | (No Res pon se) | (No Respons e) |
| Action Step 8 | (No Res pon se) | (No Response) | (No Res pon se) | (No Respons e) | (No Res pon se) | (No Res pon se) | (No Respons e) |

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III. Action Plan - Goal 3

Section III - Action Plan

Copy Goal # 3, which you listed in Section II, Question 3, and respond to all questions below.

4 Goal #3

Implementation of supportive instruction as well as an understanding of ongoing technology that provides all faculty and staff an opportunity for professional development that will ensure a seamless transition to integration of a complete district system for all stakeholders.

2. Select the NYSED goal that best aligns with this district goal.

5. Provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies

3. Target Student Population(s)

| ☑ All students | ☑ Migrant students |
|-----------------|---|
| ☑ Pre-K-2 | ☑ Homeless students |
| ☑ Grades 3-5/6 | ☑ Economically disadvantaged students |
| ☑ Middle School | ☑ Students between the ages of 18-21 |
| ☑ High School | ☑ Students who are targeted for dropout prevention or |

☑ Students with Disabilities credit recovery programs
 ☑ ELL/MLLs
 ☐ Other (please identify in Question 3a, below)

4. List the action steps that correspond to Goal #3 from your answer to Question 1, above.

| | Action Step - Select one category. | Action Step - Description | Responsi ble Stakehol der. Select one. | selected 'Other' R | Anticipat ed month of completio n | ed year of | Anticipat ed Cost |
|---------------|---|---|---|-----------------------|---|---------------|-------------------------|
| Action Step 1 | Prof essi onal Dev elop men t | Ongoing professional development at various levels, to update skills and technology advancements. | Dire ctor of Tec hnol ogy | N/A | Jun e (06) | 202 1 | 0 |
| Action Step 2 | N/A | N/A | N/A | N/A | Jun e (06) | 202 1 | N/A |
| Action Step 3 | N/A | N/A | N/A | N/A | Jun e (06) | 202 1 | N/A |

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III. Action Plan - Goal 3

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5. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #3 from your answer to Question 1, above.

| | Action | Action Step - Description | Responsi | If you | Anticipat | Anticipat | Anticipat |
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| Action Step 7 | (No | (No Response) | (No | (No | (No | (No | (No |
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III. Action Plan - Goal 3

| Action Step - | Action Step - Description | Responsi | If you selected | Anticipat ed month | Anticipat | Anticipat ed |
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IV. NYSED Initiatives Alignment

Section IV - NYSED Initiatives Alignment

1. Explain how the district use of instructional technology will serve as a part of comprehensive and sustained effort to support rigorous academic standards attainment and performance improvement for students.

The district will use instructional technology to support rigorous academic standards and performance improvement for all students across socioeconomic, cultural, and linguistic differences. Technology will help all students to be 21st century learners, that are college and career ready. Over time, all students will be equipped with a Chromebook device to improve academic performance. In addition, all staff members will be equipped with a Chromebook device and professional development in using the device, to help enhance student academic performance and rigorous standards.

Students with disabilities may be served through the use of instructional technology as well as assistive
technology devices and services to ensure access to and participation in the general curriculum. Describe how
instruction is differentiated using technology to support the individualized learning needs of this student group.

The use of instructional technology will assist and support students with disabilities to ensure participation in the general curriculum. Students with disabilities will be given a Chromebook device to help support their individualized learning needs. Students with disabilities will utilize their Chromebooks to access voice typing which will allow them to use speech to text features, as well as Read&Write for Chrome which is a text to speech reader. Additionally, through the use of our 1:1 devices students with disabilities will be able to listen to audio books and publications through software programs that we purchase. Students with disabilities will also be able to take utilize the word processing components and proofreading provided by way of Google Docs. Students with disabilities will be able to access software that provides visual representations or videos which will help to preload or reinforce the standards and lessons being taught. Through the use of technology, students with disabilities will be given specially designed instruction to meet their specific needs.

3. How does the district utilize technology to address the needs of Students with Disabilities to ensure equitable access to instruction, materials, and assessments? Check all that apply.

| ☑ | Class lesson plans, materials, and assignment instructions are available to students and families for 'anytime, anywhere' access (such as through |
|---|---|
| | class website or learning management system). |
| | Direct instruction is recorded and provided for students to access asynchronously (such as through a learning management system or private |
| | online video channel). |
| ☑ | Technology is used to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal or written |
| | instruction or content. |
| ☑ | Text to speech and/or speech to text software is utilized to provide increased support for comprehension of written or verbal language. |
| ☑ | Assistive technology is utilized. |
| ☑ | Technology is used to increase options for students to demonstrate knowledge and skill. |
| ☑ | Learning games and other interactive software are used to supplement instruction. |
| | Other (please identify in Question 3a, below) |

4. Please select the professional development that will be offered to teachers of Students with Disabilities that will enable them to differentiate learning and to increase their student language and content learning with the use of technology. Check all that apply.

| | | Technology to support writers in the elementary | | Using technology to increase options for students with |
|---|---|--|---|--|
| | _ | classroom | | disabilities to demonstrate their knowledge and skills |
| | | Technology to support writers in the secondary | ☑ | Multiple ways of assessing student learning through |
| | | classroom | | technology |
| | | Research, writing and technology in a digital world | ✓ | Electronic communication and collaboration |
| | | Enhancing children's vocabulary development with | ✓ | Promotion of model digital citizenship and |
| | | technology | | responsibility |
| | | Reading strategies through technology for students | ✓ | Integrating technology and curriculum across core |
| | | with disabilities | | content areas |
| | | Choosing assistive technology for instructional | | Helping students with disabilities to connect with the |
| | | purposes in the special education classroom | | world |
| | ☑ | Using technology to differentiate instruction in the | | Other (please identify in Question 4a, below) |
| 1 | | special education classroom | | |

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| IV. NYSED Initiatives Alignme | ent |
|-------------------------------|-----|
|-------------------------------|-----|

| ⊌ | • | le to students and families for 'anytime, anywhere' access (such as through | | | |
|------------|---|--|--|--|--|
| | class website or learning management system) | n shuon quality (quality as thuo yah a la amin'n a managamant quatam au miyata | | | |
| | online video channel). | nchronously (such as through a learning management system or private | | | |
| ☑ | Technology is used to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal or written instruction or content. | | | | |
| | Text to speech and/or speech to text software is utilized to provide in | creased support for comprehension of written or verbal language. | | | |
| | Home language dictionaries and translation programs are provided the | rough technology. | | | |
| | Hardware that supports ELL/MLL student learning, such as home-lau utilized. | nguage keyboards, translation pens, and/or interactive whiteboards, is | | | |
| ☑ | Technology is used to increase options for students to demonstrate keeps an oral response. | nowledge and skill, such as through the creation of a product or recording | | | |
| ₹ | Learning games and other interactive software are used to supplement | it instruction. | | | |
| | Other (please identify, in Question 5a, below) | | | | |
| | Yes | | | | |
| a. | If Yes, check one. | | | | |
| | | | | | |
| | In the 5 most spoken languages in the district | | | | |
| ib. | In the 5 most spoken languages in the district If 'Other' was selected in 6a, above, please explain | here. | | | |
| ŝb. | · · · · · · · · · · · · · · · · · · · | ı here. | | | |
| lea | If 'Other' was selected in 6a, above, please explain (No Response) ease select the professional development that will be crners/multilingual learners that will enable them to dif | offered to teachers of English language ferentiate learning and to increase their student languag | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explain (No Response) ease select the professional development that will be or rners/multilingual learners that will enable them to diff d content learning with the use of technology. Check a | offered to teachers of English language ferentiate learning and to increase their student language all that apply. ☑ Multiple ways of assessing student learning through | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explain (No Response) ease select the professional development that will be or rners/multilingual learners that will enable them to diff d content learning with the use of technology. Check a Technology to support writers in the elementary classroom | offered to teachers of English language ferentiate learning and to increase their student language all that apply. ☑ Multiple ways of assessing student learning through technology | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explain (No Response) ease select the professional development that will be or rners/multilingual learners that will enable them to diff d content learning with the use of technology. Check a | offered to teachers of English language ferentiate learning and to increase their student language all that apply. ☑ Multiple ways of assessing student learning through | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explain (No Response) ease select the professional development that will be corners/multilingual learners that will enable them to did d content learning with the use of technology. Check a Technology to support writers in the elementary classroom Technology to support writers in the Secondary | offered to teachers of English language ferentiate learning and to increase their student language all that apply. ☑ Multiple ways of assessing student learning through technology ☑ Electronic communication and collaboration | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explain (No Response) ease select the professional development that will be corners/multilingual learners that will enable them to differ dependent learning with the use of technology. Check as Technology to support writers in the elementary classroom Technology to support writers in the Secondary classroom | offered to teachers of English language ferentiate learning and to increase their student language all that apply. ☑ Multiple ways of assessing student learning through technology ☑ Electronic communication and collaboration ☑ Promotion and model digital citizenship and | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explain (No Response) ease select the professional development that will be or mers/multilingual learners that will enable them to differ dependent of the content learning with the use of technology. Check as the content learning with the use of technology. Check as the content learning with the use of technology. Check as the content learning with the use of technology. Check as the content learning with the use of technology. Check as the content learning to support writers in the elementary classroom. Research, writing and technology in a digital word. Writing and technology workshop for teachers. Enhancing Children's Vocabulary Development with | offered to teachers of English language ferentiate learning and to increase their student language all that apply. ✓ Multiple ways of assessing student learning through technology ✓ Electronic communication and collaboration ✓ Promotion and model digital citizenship and responsibility ✓ Integrating technology and curriculum across core content areas | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explair (No Response) ease select the professional development that will be or rners/multilingual learners that will enable them to differ dependent of the content learning with the use of technology. Check as the content learning with the use of technology. Check as the content learning with the use of technology. Check as the content learning with the use of technology. Check as the content learning with the elementary classroom Technology to support writers in the Secondary classroom Research, writing and technology in a digital word Writing and technology workshop for teachers Enhancing Children's Vocabulary Development with technology | offered to teachers of English language ferentiate learning and to increase their student language all that apply. ☑ Multiple ways of assessing student learning through technology ☑ Electronic communication and collaboration ☑ Promotion and model digital citizenship and responsibility ☑ Integrating technology and curriculum across core content areas ☐ Web authoring tools | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explair (No Response) ease select the professional development that will be or represented in the professional development that will be or represented in the professional development that will be or represented in the professional development that will be or represented in the professional development with the use of technology. Check as the professional development with the secondary classroom and technology in a digital word writing and technology workshop for teachers and technology development with technology workshop in the Bilingual classroom | offered to teachers of English language ferentiate learning and to increase their student language fall that apply. ✓ Multiple ways of assessing student learning through technology ✓ Electronic communication and collaboration ✓ Promotion and model digital citizenship and responsibility ✓ Integrating technology and curriculum across core content areas ✓ Web authoring tools ✓ Helping students connect with the world | | | |
| Ple ea | If 'Other' was selected in 6a, above, please explain (No Response) ease select the professional development that will be or rners/multilingual learners that will enable them to differ content learning with the use of technology. Check as a classroom Technology to support writers in the elementary classroom Technology to support writers in the Secondary classroom Research, writing and technology in a digital word Writing and technology workshop for teachers Enhancing Children's Vocabulary Development with technology Writer's workshop in the Bilingual classroom Reading strategies for English Language Learners | offered to teachers of English language ferentiate learning and to increase their student language all that apply. ✓ Multiple ways of assessing student learning through technology ✓ Electronic communication and collaboration ✓ Promotion and model digital citizenship and responsibility ✓ Integrating technology and curriculum across core content areas ✓ Web authoring tools ✓ Helping students connect with the world ✓ The interactive whiteboard and language learning | | | |
| Ple lea | If 'Other' was selected in 6a, above, please explair (No Response) ease select the professional development that will be or represented in the professional development that will be or represented in the professional development that will be or represented in the professional development that will be or represented in the professional development with the use of technology. Check as the professional development with the secondary classroom and technology in a digital word writing and technology workshop for teachers and technology development with technology workshop in the Bilingual classroom | offered to teachers of English language ferentiate learning and to increase their student language fall that apply. ✓ Multiple ways of assessing student learning through technology ✓ Electronic communication and collaboration ✓ Promotion and model digital citizenship and responsibility ✓ Integrating technology and curriculum across core content areas ✓ Web authoring tools ✓ Helping students connect with the world | | | |

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IV. NYSED Initiatives Alignment

8. How does the district use instructional technology to facilitate culturally-responsive instruction and learning environments?

- The district uses instructional technology to strengthen relationships and connections with families to assist in building a culturally responsive learning environment to enhance student learning.
- ☑ The district uses instructional technology to facilitate classroom projects that involve the community.
- ☑ The district uses instructional technology to develop and organize coherent and relevant units, lessons, and learning tasks that build upon students' cultural backgrounds and experiences.
- ☑ The district uses instructional technology to assist in varying teaching approaches to accommodate diverse learning styles and language proficiencies.
- ☑ The district uses instructional technology to enable students to communicate and collaborate with students in different schools or districts in New York State, the United States, or with different countries.
- ☑ The district uses instructional technology to facilitate collaborative classroom projects among heterogeneous student groups.
- ☐ The district does not use instructional technology to facilitate culturally responsive instruction.
- ☐ Other (please identify in Question 8a, below)

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

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V. Administrative Management Plan

Section V - Administrative Management Plan

1. Staff Plan

| | Full-time Equivalent (FTE) |
|--------------------------------|----------------------------|
| District Technology Leadership | 1.00 |
| Instructional support | 1.50 |
| Technical Support | 4.00 |
| Totals: | 6.50 |

2. Investment Plan

| | Anticipated Item or Service. Select one per row. | If you chose 'Other' Anticipated Item or Service in the column to the left, please identify here. Otherwise, please write "N/A." | Estimated Cost | Is Cost One-time, Annual, or Both? | Potential Funding Source. May check more than one source per item. | If you chose 'Other' Potential Funding Source in the column to the left, please identify here. Otherwise, please write "N/A." |
|---|--|--|-------------------|---|---|---|
| 1 | End User Computing Devices | N/A | 900,000 | Annu al | ☑ BOCES Co-Ser purchase □ District Operating Budget □ District Public Bond □ E-Rate □ Grants □ Instructional Materials Aid □ Instructional Resources Aid □ Smart Schools Bond Act □ Other (please identify in next column, to the right) □ N/A | N/A |
| 2 | Network and Infrastructure | N/A | 300,000 | Annu al | ☑ BOCES Co-Ser purchase □ District Operating Budget □ District Public Bond □ E-Rate □ Grants □ Instructional Materials Aid □ Instructional Resources Aid □ Smart Schools | N/A |

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V. Administrative Management Plan

| | Anticipated Item or Service. Select one per row. | If you chose 'Other' Anticipated Item or Service in the column to the left, please identify here. Otherwise, please write "N/A." | Estimated Cost | Is Cost One-time, Annual, or Both? | Potential Funding Source. May check more than one source per item. | If you chose 'Other' Potential Funding Source in the column to the left, please identify here. Otherwise, please write "N/A." |
|-----------|--|--|----------------------|---|--|---|
| | | | | | Bond Act Other (please identify in next column, to the right) | |
| 3 | End User Computing Devices | N/A | 261,000 | Annu al | | N/A |
| 4 Totals: | End User Computing Devices | N/A | 318,000 1,779,000 | Annu al | □ BOCES Co-Ser purchase □ District Operating Budget □ District Public Bond □ E-Rate □ Grants □ Instructional Materials Aid □ Instructional Resources Aid □ Smart Schools Bond Act □ Other (please identify in next column, to the right) □ N/A | N/A |

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V. Administrative Management Plan

3. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?

Not Applicable (There are no non-public schools in the district)

Please indicate whether or not the district has a public website.

The district has a public website.

4a. Provide the URL of the district's public website.

https://www.phoenixcsd.org/

Please indicate whether or not the district has assigned a specific person with responsibility for Information Security.

Yes

5a.

If 'Yes' was selected in Question 5 above, please identify the responsible person's title.

Director of Technology

6. Please indicate whether or not the district has assigned a specific person with responsibility for Information Privacy.

Yes

6a. If 'Yes' was selected in Question 6 above, please identify the responsible person's title.

Director of Data

7. Has a district-wide information security and/or privacy audit ever been performed in the district?

Yes

7a. If 'Yes' was selected in Question 7 above, please identify how often a security and/or privacy audit has been performed?

Every Five Years

7b. If 'Yes' was selected in Question 7 above, please indicate whether the audit(s) was/were performed by an independent 3rd party contractor.

Yes - all audits were performed by a 3rd party contractor

8. Does the school district provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms?

Yes

9. Does the school district provide for educating minors about cyberbullying awareness and response?

Yes

10. Does the district have an Internet Safety Policy?

Yes, and I will upload the policy.

10a. Please upload the district's Internet Safety Policy.

4510.3-ACCEPTABLE USE GUIDELINES FOR TECHNOLOGY USE.pdf 4510.2-CHILDRENS INTERNET PROTECTION ACT INTERNET CONTENT.pdf

11. Does the district have a Cyberbullying Policy?

Yes, and I will upload the policy.

11a. Please upload the district's Cyberbullying Policy.

5313.4-BULLYING PEER ABUSE IN THE SCHOOLS.pdf

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V. Administrative Management Plan

12. Does the district have a Parents' Bill of Rights for Data Privacy and Security?

Yes, and I will provide the URL to the Parents' Bill of Rights for Data Privacy and Security.

12a. What year was the Parents' Bill of Rights for Data Privacy and Security policy first posted?

2014

12b. Please provide the URL to the district's Parents' Bill of Rights for Data Privacy and Security.

https://www.phoenixcsd.org/site/Default.aspx?PageID=1063

13. Does the district have an information breach policy that addresses the district's planned response to an information breach?

Yes, and I will upload the policy.

13a. Please upload the policy that addresses the district's planned response to an information breach.

1125-INFORMATION SECURITY BREACH AND NOTIFICATION.pdf 1126-INFORMATION SECURITY BREACH AND NOTIFICATION.pdf

14. Provide a direct link to the district's technology plan as posted on the district's website.

https://www.phoenixcsd.org/Page/4217

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

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VI - Sharing Innovative Educational Technology Programs

Sharing Innovative Educational Technology Programs

1. Please choose one or more topics that reflect an innovative educational technology program that has been implemented for at least two years at a building or district level. Use 'Other' to share a category that is not on the list.

| ☐ Active Learning Spaces/Makerspaces | ☑ Policy, Planning, and Leadership |
|---|------------------------------------|
| ☐ Culturally Responsive Instruction with Technology | ☑ Privacy and Security |
| ☑ Device Planning and Implementation (1:1; BYOD) | ☑ Professional Learning |
| ☐ Digital Citizenship | ☐ Project-based Learning |
| ☑ Infrastructure | ☑ Other Topic A |
| ☐ OER and Digital Curriculum | ☐ Other Topic B |
| ☐ Personalized Learning | ☐ Other Topic C |
| ☐ Pilots and Proof of Concept | |

1a. If you selected 'Other Topic A' above, please describe in a few words the topic of your district's innovative program.

Flipped Learning

2. Provide the name, title, and e-mail of the person to be contacted in order to obtain more information about the innovative program(s) at your district.

| | Name of Contact person | Title | E-mail address | Innovative Programs. Check all that apply. |
|------------------------------|------------------------|---|----------------------------|--|
| Please complete all columns. | Nicole Covell | Director of Data, RTI, and Instructional Technology | ncovell@phoenixcsd.or g | □ Active Learning Spaces/Makerspac es |
| | | , | | □ Culturally Responsive Instruction with Technology |
| | | | | ☑ Device Planning and Implementation (1:1, BYOD) |
| | | | | □ Digital Citizenship |
| | | | | ✓ Infrastructure |
| | | | | □ OER and Digital |
| | | | | Curriculum |
| | | | | □ Personalized Learning |
| | | | | □ Pilots and Proof of Concept |
| | | | | ☑ Policy, Planning, and Leadership |
| | | | | ☑ Privacy and Security |
| | | | | ☑ Professional Learning |
| | | | | □ Project-based |
| | | | | Learning |
| | | | | ☑ Other Topic A |
| | | | | ☐ Other Topic B |
| | | | | □ Other Topic C |

3. If you want to list multiple contact points for the innovative programs above, please provide the names, titles, and

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VI - Sharing Innovative Educational Technology Programs

e-mail addresses of the people to be contacted in order to obtain more information about the innovative program(s) at your district.

| | Name of Contact person | Title | E-mail address | Innovative Programs. Check all that apply for each contact name. |
|-----------------------------|------------------------|---------------|----------------|---|
| Please complete all columns | (No Response) | (No Response) | (No Response) | Active Learning Spaces/Makers paces Culturally Responsive Instruction with Technology Device Planning and Implementation (1:1, BYOD) Digital Citizenship Infrastructure CER and Digital Curriculum Personalized Learning Pilots and Proof of Concept Policy, Planning, and Leadership Privacy and Security Professional Learning Project-based Learning Other Topic A Other Topic B |
| Please complete all columns | (No Response) | (No Response) | (No Response) | Active Learning Spaces/Makers paces Culturally Responsive Instruction with Technology Device Planning and Implementation (1:1, BYOD) Digital Citizenship Infrastructure OER and Digital |

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| | Name of Contact person | Title | E-mail address | Innovative Programs. Check all that apply for each contact name. |
|-----------------------------|------------------------|---------------|----------------|---|
| | | | | Curriculum Personalized Learning Pilots and Proof of Concept Policy, Planning, and Leadership Privacy and Security Professional Learning Project-based Learning Other Topic A Other Topic C |
| Please complete all columns | (No Response) | (No Response) | (No Response) | □ Active Learning Spaces/Makers paces □ Culturally Responsive Instruction with Technology □ Device Planning and Implementation (1:1, BYOD) □ Digital Citizenship □ Infrastructure □ OER and Digital Curriculum □ Personalized Learning □ Pilots and Proof of Concept □ Policy, Planning, and Leadership □ Privacy and Security □ Professional Learning □ Project-based Learning □ Other Topic A □ Other Topic B |
| Please complete all columns | (No Response) | (No Response) | (No Response) | □ Active Learning Spaces/Makers |

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| | Name of Contact person | Title | E-mail address | Innovative Programs. Check all that apply for each contact name. |
|-----------------------------|------------------------|---------------|----------------|---|
| | | | | paces Culturally Responsive Instruction with Technology Device Planning and Implementation (1:1, BYOD) Digital Citizenship Infrastructure OER and Digital Curriculum Personalized Learning Pilots and Proof of Concept Policy, Planning, and Leadership Privacy and Security Professional Learning Project-based Learning Other Topic A Other Topic C |
| Please complete all columns | (No Response) | (No Response) | (No Response) | □ Active Learning Spaces/Makers paces □ Culturally Responsive Instruction with Technology □ Device Planning and Implementation (1:1, BYOD) □ Digital Citizenship □ Infrastructure □ OER and Digital Curriculum □ Personalized Learning □ Pilots and Proof of Concept |

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VI - Sharing Innovative Educational Technology Programs

| Name of Contact person | Title | E-mail address | Innovative Programs. Check all that apply for each contact name. |
|------------------------|-------|----------------|--|
| | | | □ Policy, Planning, and Leadership □ Privacy and Security □ Professional Learning □ Project-based Learning □ Other Topic A □ Other Topic B □ Other Topic C |

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