



2022
2023

CALENDAR & INFORMATION GUIDE

MESSAGE FROM THE SUPERINTENDENT



Dear Phoenix Central School District Families,

Welcome to the 2022-2023 school year! We are pleased to make available the 2022-2023 Phoenix Central School District Calendar and Information Guide for you and your family. It is filled with many important upcoming Phoenix CSD events, as well as useful school and community information. Please be sure to check our website at www.phoenixcsd.org often for additional events and information.

The last two and a half years have been challenging.


I am extremely proud of our school district and our supportive community for navigating these tough times with a positive attitude and students as our #1 focus!

In the coming year, we will continue to focus our efforts on high standards and increased academic achievement and growth. We have many great activities planned for the 2022-2023 school year and we look forward to holding these events as we have in the past. Please get involved and attend our scheduled open houses, athletic events, musical productions and many of the other wonderful activities taking place in our schools. I look forward to seeing you at these events as we celebrate the accomplishments of our students.

Enjoy the last few days of your summer vacation. On behalf of the School Board and the entire Phoenix Central School District, we wish you all a healthy and successful school year!

Sincerely,

Christopher J. Byrne

Superintendent of Schools |  @cbyrnepcsd



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BOARD OF EDUCATION

The Board of Education is dedicated to educating students to develop desired moral, ethical, and cultural values, to stimulate and expand a continual learning process and to cultivate an understanding and appreciation of the rights and responsibilities of American citizens, which will enable them to function effectively as independent individuals in a democratic society. Residents are encouraged to take an active part in the school district and attend Board meetings. The Board provides a portion of time at its meetings for the public to speak.

BOE MEMBERS

Mr. Earl Rudy, President 365 Gilbert Mills Road Phoenix, NY 13135 315-695-6554	Mr. James Brooker 9501 Pendergast Road Phoenix, NY 13135 315-955-2742	Mr. Wayne Halstead 951 Co. Rt. 10 Pennellville, NY 13132 315-695-4804
Mr. Robert Southworth, VP 9446 Pendergast Road Phoenix, NY 13135 315-695-1286	Mr. Jim Graham 7 Whipporwhill Lane Pennellville, NY 13132 315-751-1122	Mr. Jeffrey Slater 162 Huntley Road Phoenix, NY 13135 315-247-8814
Ms. Kate Kehn 9454 Pendergast Road Phoenix, NY 13135 315-885-5123	Mr. Cliff Pelton 17 Maplehurst Drive Phoenix, NY 13135 315-427-9311	Mr. Keith Renfrew 245 St. Rt. 264 Phoenix, NY 13135 315-415-7078

BOE MEETINGS

The Board of Education of the Phoenix Central School District meeting dates are indicated within each month of the calendar and provided in the list below. The meetings are held at 7 p.m. Residents are encouraged to take an active part in the school district and attend Board meetings. Agendas are available to the public before the meetings. They are posted on the district website, at the Schroepel Town Hall, Village Offices and are available in each school building.

July 11, 2022	7 p.m.	Reorg. Mtg - District Office
August 1, 2022	7 p.m.	District Office
August 15, 2022	7 p.m.	District Office
September 12, 2022	7 p.m.	District Office
October 3, 2022	7 p.m.	District Office
October 24, 2022	7 p.m.	District Office
November 14, 2022	7 p.m.	District Office
December 5, 2022	7 p.m.	District Office
January 9, 2023	7 p.m.	District Office
February 6, 2023	7 p.m.	District Office
March 6, 2023	7 p.m.	District Office
March 20, 2023	7 p.m.	District Office
April 12, 2023	6 p.m.	BOCES Annual Mtg @ CiTi
April 24, 2023	7 p.m.	Mtg/CiTi Admin Budget Vote - DO
May 9, 2023	7 p.m.	Budget Hearing - District Office
May 23, 2023	Noon to 9 p.m.	Budget Vote - EJD Foyer
June 5, 2023	7 p.m.	District Office

Phoenix Central School District Communication Guidelines

Question/Concern	Contact 1	Contact 2	Contact 3	Contact 4
Academics	Teacher	School Counselor	Building Principal	Superintendent
Athletics	Coach	Athletic Director	Building Principal	Superintendent
Behavior	Teacher	Assistant Principal	Building Principal	Superintendent
BOE Policies	District Clerk	Superintendent	Board of Education	-
Budget	Assistant Superintendent	Superintendent	-	-
Building Use	Assistant Principal	Director of Facilities	Assistant Superintendent	-
Cafeteria	Food Service Director	Assistant Principal	Building Principal	Assistant Superintendent
Classroom Procedures	Teacher	Building Principal	Superintendent	-
Co-Curricular	Club Advisor	Assistant Principal	Building Principal	Superintendent
Curriculum	Teacher	Building Principal	Exec. Director of Instruction & Personnel	-
Facilities	Assistant Principal	Director of Facilities	Assistant Superintendent	Superintendent
Health Office	School Nurse	Building Principal	Director of PPS & Special Education	Superintendent
Scheduling	School Counselor	Building Principal	Superintendent	-
Special Education	Teacher	Building Principal	Director of PPS & Special Education	Superintendent
Transportation	Bus Driver	Director of Transportation	Assistant Superintendent	Superintendent

Position	Contact Information
Superintendent of Schools	Christopher Byrne 315-695-1555
Assistant Superintendent of Finance & Educational Services	Karl Seckner 315-695-1574
Executive Director of Instruction and Personnel	Nicole Covell 315-695-1641
Executive Director of Data, RTI & Instructional Technology	Michael Foley 315-695-1549
Transportation Supervisor	Debbie Gerace 315-695-1551
Director of Pupil Personnel Services & Special Education	Timothy Ristau 315-695-1648
Director of Health, Physical Education & Athletics	John Jeffries 315-695-1680
Director of Facilities	Jason Godkin 315-695-1537
Food Service Supervisor	Patty Barber 315-695-1516

Building Phone Numbers			
MAM Elementary 315-695-1561			
EJD Middle School 315-695-1520			
JCB High School 315-695-1631			
Position	MAM Elementary	EJD Middle School	JCB High School
Principal	Brett Doody 315-695-1561	Jessica Ariola 315-695-1521	Thomas Bailer 315-695-1631
Assistant Principal	Stephanie Critelli-Locke 315-695-1561	Jason Martin 315-693-1521	Patrick Fitch 315-695-1631
Academic Dean			Helen Abbott 315-695-1631

DISTRICT ADMINISTRATION & SUPPORT PERSONNEL

DISTRICT ADMINISTRATION

Mr. Christopher Byrne	Superintendent of Schools	315-695-1555
Mr. Karl Seckner	Asst. Supt. for Finance & Educational Services	315-695-1574
Mrs. Nicole Covell	Executive Director of Instruction & Personnel	315-695-1641
Mr. Timothy Ristau	Director of Pupil Services & Special Ed	315-695-1648
Mr. John Jeffries	Director of Health, Phys. Ed & Athletics	315-695-1680
Mr. Michael Foley	Director of Data, RTI, & Instructional Technology	315-695-1549
Mrs. Debbie Gerace	Transportation Supervisor	315-695-1551
Mrs. Patricia Barber	Food Services Supervisor	315-695-1516
Mr. Jason Godkin	Director of Facilities	315-695-1537

MICHAEL A. MAROUN ELEMENTARY SCHOOL

Mr. Brett Doody	Principal	315-695-1561
Mrs. Stephanie Critelli-Locke	Assistant Principal	315-695-1561
Mrs. Jennifer Meyers	School Psychologist	315-695-1561
Ms. Sarah Roberts	Social Worker	315-695-1540
Mrs. Karyn Froio	School Nurse	315-695-1507
Mrs. Erin Moor	School Nurse	315-695-1563

EMERSON J. DILLON MIDDLE SCHOOL

Mrs. Jessica Ariola	Principal	315-695-1521
Mr. Jason Martin	Assistant Principal	315-695-1521
Mrs. Jill Lunn	School Psychologist	315-695-1522
Mrs. Katherine Barber	School Counselor	315-695-1522
Mr. Andrew Quirk	School Counselor	315-695-1522
Elizabeth Wisely	Social Worker	315-695-1522
Mrs. Christi Sharkey	Student Services Secretary	315-695-1522
Mrs. Charlene Gill	School Nurse	315-695-1524

JOHN C. BIRDLEBOUGH HIGH SCHOOL

Mr. Thomas Bailer	Principal	315-695-1631
Mr. Patrick Fitch	Assistant Principal	315-695-1631
Ms. Helen Abbot	Academic Dean	315-695-1631
Mrs. Alanna McKinney	School Psychologist	315-695-1619
Anne Marie Muller	Social Worker	315-695-1638
Mrs. Breanna Griswold	School Counselor	315-695-1645
Mrs. Megan Ransiear	School Counselor	315-695-1645
Mrs. Sue Raymond	Student Services Secretary	315-695-1645
Mrs. Beth Whipple	School Nurse	315-695-1634
Mrs. Cindy Lees	Athletic Secretary	315-695-1681

MISSION

The Phoenix Central School District is committed to a challenging educational program that promotes academic and personal growth for all students. Each student will become a confident, productive, responsible individual with a strong academic foundation and the ability to make positive ethical choices. Our goal is to cultivate a sense of pride, character, and accountability in our students and community. The Board of Education, staff, parents, students, and community share responsibility for this mission.

AUGUST 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 BOE Meeting 7 p.m. District Office Band & Color Guard Booster Meeting 7:30 p.m. JCB Media Center	2	3	4 Chorus & Drama Booster Meeting 6:30p.m. JCB Chorus room	5	6
7	8	9	10	11	12	13
14	15 Marching Band Camp 12-8 p.m. JCB BOE Meeting 7 p.m. District Office	16 Marching Band Camp 12-8 p.m. JCB	17 Marching Band Camp 12-8 p.m. JCB	18 Marching Band Camp 12-8 p.m. JCB	19 Marching Band Camp 12-8 p.m. JCB	20
21	22 Fall JV/Varsity Sports Start	23	24 Stuff A Bus Donations at 3 Rivers Plaza 9 a.m. to 1 p.m. 5th Grade Orientation 5:30 p.m. EJD	25 JCB Schedules Available Online via schoolTool	26	27
28	29 Fall Athletic Parents Night 6 p.m. JCB auditorium	30	31 Stuff A Bus Distribution 4-6:30 p.m. at MAM Freshmen Orientation at JCB	Open Registration for Students at the District Office from July to September Call for Appointment and Paperwork: 315-695-1575		

JULY

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SEPTEMBER 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Character Education Attribute for the Month: Respect				1 Staff Orientation	2	3
4	5 LABOR DAY NO SCHOOL	6 First Day of School Senior Class Picture 7:40 a.m. Gym Fall Modified Sports Start	7	8 Chorus & Drama Booster Meeting 6:30 p.m. JCB Chorus room	9	10
11	12 Band & Colorguard Booster Meeting 7:30 p.m. JCB Media Center BOE Meeting 7 p.m. District Office	13 Maroun PFO Meeting 6 p.m. MAM Library	14	15 EJD Open House 6-7:30 p.m.	16 MAM PFO Back to School BBQ 5-8 p.m.	17 Marching Band Competition @ CNS
18	19 EJD Cookie Dough Sale Begins JCB Picture Day JCB Fall Play Auditions	20 Dollars for Scholars Meeting 6:30 p.m. JCB Cafeteria JCB Fall Play Auditions	21 JCB Student Council Meeting 2:30 p.m.	22 JCB Open House 6-7:30 p.m.	23 JCB Club Day-lunches	24 Marching Band Competition @ Baldwinsville
25	26	27	28	29 MAM Open House 6-7:30 p.m.	30	

AUGUST

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OCTOBER 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Character Education Attribute for the Month: Cooperation						1 Marching Band Competition at Oswego
2	3 Homecoming Spirit Week EJD Cookie Dough Sale End Band & Colorguard Booster Mtg., 7:30 p.m. JCB Media Center BOE Meeting 7 p.m. District Office	4 MAM Picture Day Maroun PFO Meeting 6 p.m. MAM Library Erin's Angels Cereal Challenge Begins at MAM	5 EJD Picture Day MAM Picture Day JCB Camp Talooli Financial Aid Night 6:30-7:30 p.m. JCB Library	6 EJD Picture Day Chorus & Drama Boosters Mtg. 6:30 p.m. JCB Chorus Room	7 Mid-Marking Period 1 ends HOMECOMING JCB Pep Rally Homecoming Parade 5:00 p.m. Football Game 6:30 p.m. Homecoming Dance 8-11 p.m.	8 Marching Band Home Show at JCB
9	10 HOLIDAY NO SCHOOL	11	12	13	14	15 Marching Band Competition at Liverpool PSAT 7:30 a.m. at JCB
16	17	18 Dollars for Scholars Mtg. 6:30 p.m. JCB Cafeteria	19	20	21 MAM PFO Book Fair	22 Marching Band Competition at Central Square
23 NYSFBC Championships at Syracuse University	24 Red Ribbon Week @ JCB MAM PFO Book Fair BOE Mtg. 7 p.m. @ D.O. 31 MAM Halloween Parade 9:30 a.m.	25 MAM PFO Scholastic Book Fair JCB Picture Retake Day	26 MAM PFO Scholastic Book Fair Mod Winter 1 Sports Start	27 MAM PFO Scholastic Book Fair	28 MAM PFO Scholastic Book Fair Dollars for Scholars Halloween Dance 5:30-7 p.m. MAM Cafe	29 MAM PFO Trunk or Treat 2-4 p.m.

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NOVEMBER 2022

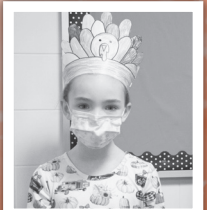
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Character Education Attribute for the Month: Gratitude		1 Maroun PFO Meeting 3:45 p.m. MAM Library JCB Student Blood Drive	2	3 Chorus & Drama Booster Mtg. 6:30 p.m. JCB Chorus Room JCB Fall Drama Preview JCB Drama Fall Production 4 p.m. Matinee	4 STAFF DEVELOPMENT JH Area All State Band Elementary All-County Band & Chorus at Mexico JCB Drama Production 7:30 p.m.	5 JH Area All State Band Elementary All-County Band & Chorus at Mexico JCB Drama Production 7:30 p.m.
	6	7 Band & Colorguard Booster Meeting, 7:30 p.m. JCB Media Center	8 MAM Picture Retakes JCB Band & Chorus Concert 7 p.m. JCB Auditorium	9	10	11 VETERANS' DAY NO SCHOOL Marking Period 1 ends
	13	14 Winter JV/Varsity Sports Start BOE Meeting 7 p.m. District Office	15 EJD picture retakes & club pictures Dollars for Scholars Mtg. 6:30 p.m. JCB Cafeteria	16 Winter Drumline Kick-off Meeting 6 p.m. JCB Band Room	17 K-8 ½ day Parent-Teacher conferences EJD Career Day JCB Student Council Mtg 2:30 p.m. Previously Loved Formalwear Sale JCB 6-8 p.m.	18 K - 8 ½ day Sr. High Area All-State Festival
	20	21 Winter Athletic Parents Night 6 p.m. JCB auditorium	22	23 THANKSGIVING RECESS NO SCHOOL	24 THANKSGIVING DAY NO SCHOOL	25 THANKSGIVING RECESS NO SCHOOL
	27	28 JCB Musical Auditions Districtwide Christmas Food Drive Begins	29 JCB Musical Auditions	30 JCB Musical Call-Back Auditions		

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DECEMBER

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DECEMBER 2022

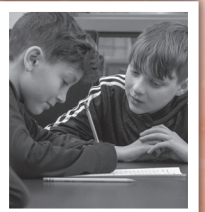
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Character Education Attribute for the Month: Kindness				K - 8 ½ day 1 Parent-Teacher Conferences Senior Citizen Shopping Day Chorus & Drama Boosters Mtg., 6:30 p.m., JCB Chorus room Band & Colorguard Booster Mtg., 7:30 p.m., JCB Media Center	K - 8 ½ day 2 Dollars for Scholars Father Daughter Dance 7 p.m. EJD	3
4	5 EJD 5-8 Bands Concert 7 p.m. JCB Auditorium JCB Food Drive Week BOE Meeting 7 p.m. District Office	6 Maroun PFO Meeting 6 p.m. MAM Library	7 EJD 5-8 Chorus Concert 6:30 p.m. JCB Auditorium	8 EJD 5-8 Band or Chorus Concert (snow date)	9 MAM PFO Holiday Night 6 p.m.	10 Sr. High All County Auditions Paul V. Moore HS Central Square
11	12 Penny Wars Week at JCB	13	14 JCB Band/Chorus Concert 7 p.m. JCB Auditorium Districtwide Christmas Food Drive Ends	15 JCB Band/Chorus Concert 7 p.m. (snow date)	16 Mid-Marking Period 2 ends	17
18	19 JCB Holiday Spirit Week	20 Dollars for Scholars Meeting 6:30 p.m. JCB Cafe	21	22	23 JCB Holiday Pep Rally	24
25	26 CHRISTMAS RECESS NO SCHOOL	27 CHRISTMAS RECESS NO SCHOOL	28 CHRISTMAS RECESS NO SCHOOL	29 CHRISTMAS RECESS NO SCHOOL	30 CHRISTMAS RECESS NO SCHOOL	31

NOVEMBER

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JANUARY

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JANUARY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 NEW YEAR'S DAY	2 NEW YEAR'S HOLIDAY NO SCHOOL	3 OCMEA Scholarship Audition at Mexico Maroun PFO Meeting 3:45 p.m. MAM Library	4 OCMEA Scholarship Audition at Mexico (snow date) Mod Winter 2 Sports Start	5 Chorus & Drama Booster Mtg. 6:30 p.m. JCB Chorus room Band & Colorguard Booster Meeting 7:30 p.m. EJD Foyer	6	7
8 Chorus & Drama Booster Bottle & Can Drive	9 Erin's Angels Food Train at MAM BOE Meeting 7 p.m. District Office	10	11	12 EJD New Year's Dance 3-5 p.m.	13 Jr. & Sr. High All County Band Festival at APW	14 Jr. & Sr. High All County Band Festival at APW
15	16 MARTIN LUTHER KING JR. DAY NO SCHOOL	17 Dollars for Scholars Mtg. 6:30 p.m. JCB Cafe	18	19	20 MAM PFO Family Game Night 6 p.m.	21
22	23	24 Regents	25 Regents	26 Regents MAM Back to The Future	27 Regents Marking Period 2 ends JCB Semi-Formal 6-9 p.m.	28
29	30	31	Character Education Attribute for the Month: Responsibility			

DECEMBER

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FEBRUARY

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FEBRUARY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Character Education Attribute for the Month: Honesty			1	2 Chorus & Drama Booster Mtg. 6:30 p.m. JCB Chorus room	3	4
5	6 BOE Meeting 7 p.m. District Office	7 Maroun PFO Meeting 6 p.m. MAM Library Band & Colorguard Booster Meeting 7:30 p.m. EJD Foyer	8 EJD & JCB Jazz Bands 7 p.m. JCB Auditorium	9 EJD & JCB Jazz Bands (snow date)	10 EJD Drama Club Performance 6 p.m. EJD stage	11
12	13 MAM Kid's Heart Challenge	14 MAM Kid's Heart Challenge	15 MAM Kid's Heart Challenge MAM PFO Bingo for Books 6:30 p.m.	16 MAM Kid's Heart Challenge JCB Student Council Meeting 2:30 p.m.	17 MAM Kid's Heart Challenge	18
19	20 PRESIDENT'S DAY NO SCHOOL	21 WINTER RECESS NO SCHOOL	22 WINTER RECESS NO SCHOOL SADD Open Gym at EJD	23 WINTER RECESS NO SCHOOL	24 WINTER RECESS NO SCHOOL	25
26	27	28 Dollars for Scholars Meeting 6:30 p.m. JCB Cafe				

JANUARY

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MARCH 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Character Education Attribute for the Month: Perseverance			1	2 Chorus & Drama Booster Mtg. 6:30 p.m. JCB Chorus room	3 NYSBDA Honor Band Mid-Marking Period 3 Ends MAM Staff Appreciation Day	4 NYSBDA Honor Band
5 NYSBDA Honor Band	6 MAM PFO PARP Week 1 BOE Meeting 7 p.m. District Office	7 Maroun PFO Meeting 6 p.m. MAM Library Band & Colorguard Booster Meeting 7:30 p.m. EJD Foyer	8	9 JCB Musical Preview JCB Musical Matinee 4 p.m.	10 JCB Musical 7:30 p.m.	11 JCB Musical 2 p.m. & 7:30 p.m.
12	13 STAFF DEVELOPMENT DAY MAM PFO PARP Week 2	14	15	16 Previously Loved Formalwear Sale 6-8 p.m., JCB	17	18
19	20 JV & Varsity Spring Sports Start MAM PFO PARP Week 3 BOE Meeting 7 p.m. District Office	21 Dollars for Scholars Mtg. 6:30 p.m. JCB Cafe	22 JCB Band/Chorus Concert 7 p.m. JCB Auditorium	23 JCB Band/Chorus Concert 7 p.m. JCB Auditorium (snow date)	24 All County Orchestra Festival at Fulton	25 All County Orchestra Festival at Fulton
26	27 EJD Bands Concert 7 p.m. JCB Auditorium JCB Spring Spirit Week MAM PFO PARP Week 4	28 EJD Bands (snow date) MAM PFO Family Literacy Night 6 p.m. Spring Athletic Parents Night 6 p.m. JCB auditorium	29 EJD Chorus Concert 5th/6th 6 p.m. 7th/8th 7 p.m. JCB auditorium	30 K - 8 ½ day Parent-Teacher Conferences EJD Chorus (snow date)	31 K - 8 ½ day JCB Battle of the Classes	

FEBRUARY

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APRIL 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Character Education Attribute for the Month: Positive Thinking						1
2	3 SPRING RECESS NO SCHOOL	4 SPRING RECESS NO SCHOOL	5 SPRING RECESS NO SCHOOL	6 SPRING RECESS NO SCHOOL Chorus & Drama Booster Mtg. 6:30 p.m. JCB Chorus Room	7 SPRING RECESS NO SCHOOL	8
9 Easter Sunday	10	11 Maroun PFO Meeting 6 p.m. MAM Library Band & Colorguard Booster Meeting 7:30 p.m. EJD Foyer	12 Mod Spring Sports Start NJHS Induction Ceremony EJD Cafeteria 6 p.m. BOCES Annual Meeting	13 Senior Citizen Dance JCB Gym 6 p.m.	14 Marking Period 3 Ends	15
16	17	18 National Honor Society Inductions 6-9 p.m. JCB Cafe & Auditorium Dollars for Scholars Meeting 6:30 p.m. JCB Cafe	19 3-8 ELA testing	20 3-8 ELA testing Presidential Award Banquet	21 3-8 ELA testing MAM PFO BOGO Scholastic Book Fair Jr. and Sr. High All County Chorus Festival at Sandy Creek/Pulaski	22 Jr. and Sr. High All County Chorus Festival at Sandy Creek/Pulaski
23	24 3-8 ELA testing MAM PFO BOGO Scholastic Book Fair BOE Meeting With CITi Admin Budget Vote	25 3-8 ELA testing MAM PFO BOGO Scholastic Book Fair	26 3-8 ELA testing MAM Parents & PE MAM PFO BOGO Scholastic Book Fair EJD NYSSMA Recital Night 7 p.m. EJD	27 MAM Parents & PE MAM PFO BOGO Scholastic Book Fair	28 MAM Parents & PE MAM PFO BOGO Scholastic Book Fair JCB Talent Show 7-9 p.m. Auditorium	29
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MARCH

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MAY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 3-8 Math Testing Maroun PFO Meeting 6 p.m. MAM Library	3 3-8 Math Testing Teacher Appreciation 2:30 p.m. JCB Cafe	4 3-8 Math Testing Chorus & Drama Booster Mtg. 6:30 p.m. JCB Chorus room	5 3-8 Math Testing	6
7	8 3-8 Math Testing JCB 2023-24 Officer Elections	9 3-8 Math Testing BOE Meeting Budget Hearing 7 p.m. District Office	10 EJD & JCB Jazz Bands 7 p.m. JCB Auditorium Band & Colorguard Booster Meeting 7:30 p.m. JCB Media Center	11 Oswego County Olympiad Invitational @ JCB 9 a.m. - 2 p.m.	12 STAFF DEVELOPMENT DAY NO SCHOOL	13
14	15	16 Dollars for Scholars Meeting 6:30 p.m. JCB Cafe	17 MAM PFO Family Fitness Night 6 p.m.	18 Oswego County Olympiad Invitational @ JCB (Rain Date)	19 Mid-Marking Period 4 Ends NYSSMA Solo Festival, Mexico District Art Show K-12	20 NYSSMA Solo Festival, Mexico
21	22 MAM Kindergarten Screening 9 a.m. to 3 p.m.	23 Budget Vote MAM Kindergarten Screening 9 a.m. to 3 p.m. 8th grade Science Performance Testing	24 MAM Kindergarten Screening 9 a.m. to 3 p.m. 8th grade Science Performance Testing JCB Band Scholarship Concert, 7 p.m.	25 MAM Kindergarten Screening 9 a.m. to 3 p.m. 8th grade Science Performance Testing	26 MAM Kindergarten Screening 9 a.m. to 3 p.m. 8th grade Science Performance Testing Sr. High All County Orchestra Festival	27 Sr. High All County Orchestra Festival
28	29 MEMORIAL DAY NO SCHOOL	30 8th Grade Science Performance Testing	31 8th Grade Science Performance Testing JCB Prom Promise	Character Education Attribute for the Month: Peacefulness		

APRIL

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JUNE 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Character Education Attribute for the Month: Citizenship				1 8th Grade Science Performance Testing Chorus & Drama Booster Mtg. 6:30 p.m. JCB Chorus Room	2 8th Grade Science Performance Testing Prom 6-10 p.m. at The Lodge (Skaneateles)	3 Alumni Cabaret Show 7-9 p.m. JCB Auditorium
4	5 8th Grade Science Written Test BOE Meeting 7 p.m. District Office	6 Maroun PFO Meeting 6 p.m. MAM Library	7 Dollars for Scholars Scholarship Awards Night 7 p.m. JCB Band & Colorguard Booster Meeting 7:30 p.m. JCB Media Center	8 JCB Chorus Scholarship Concert 7 p.m. JCB Auditorium	9 8th Grade Dinner Dance 6 p.m. EJD	10 Alumni Banquet 5 p.m. EJD
11	12 JCB Yearbook Assembly JCB Senior Picnic	13 JCB Senior Trip EJD Band Concert 7 p.m. JCB Auditorium Dollars for Scholars Meeting 6:30 p.m. JCB Cafe	14 Regents EJD Chorus Concert 5th/6th 6 p.m. 7th/8th 7 p.m. JCB Auditorium	15 Regents Senior Athletics Awards Presentation	16 Regents Kindergarten Celebration	17
18	19 HOLIDAY NO SCHOOL	20 K-8 ½ day Regents MAM PFO End-of-Year Carnival 5-8 p.m.	21 K-8 ½ day Regents	22 K-8 ½ day Regents Graduation 6:30 p.m. JCB Turf	23 K-8 ½ day Marking Period 4 Ends Rating Day	24
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MAY

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JULY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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JUNE

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AUGUST 2023

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MICHAEL A. MAROUN ELEMENTARY SCHOOL

CHILDREN ACCEPTING RIDES

The school periodically discusses with the children the dangers of accepting rides with strangers. If you become aware that your child was offered a ride by a stranger, let the principal know about it. The local police should also be notified immediately.

PARENT/STUDENT HANDBOOK

All expectations, regulations and procedures of MAM are printed in the handbook. Students will be sent home with a copy during the first week of school. Please refer to the handbook for information on attendance, school hours, pick-up procedures, code of conduct, discipline and chain of command. Extra copies will be available in the main office of MAM.

IMMUNIZATIONS

All New York state requirements can be found online at www.schoolhealthny.com or you can call the school nurse at 315-695-1563 or the Oswego County Health Dept. at 315-349-3576. The school nurse is required to report students who are not properly immunized to the New York State Health Department.

PHYSICAL EDUCATION

Each child will need a pair of sneakers for participation in physical education classes. Please mark both sneakers with student's name.

EMERSON J. DILLON MIDDLE SCHOOL

CODE OF CONDUCT

All rules, regulations and procedures in the Dillon Middle School will be discussed with the students on the opening day of school. Students will also receive a Student Agenda that we strongly urge they share with their parents, which also contains their Dillon Dollar balances for the year.

IMMUNIZATIONS

All New York State requirements can be found online at www.schoolhealthny.com or you can call the school nurse at 315-695-1524 or the Oswego County Health Dept. at 315-349-3576. The school nurse is required to report students who are not properly immunized to the New York State Health Department.

STUDENT DROP-OFF/PICKUP

We ask you to please use our Parent Pickup Loop when dropping students off in the morning before school, and when picking them up at the end of the school day. Please refrain from dropping off or picking up students via the Main Office entrance when it is normal drop-off and pickup hours. Only use the Main Office entrance when picking your child up during the school day.

JOHN C. BIRDLEBOUGH HIGH SCHOOL

STUDENT SCHEDULES

Students will receive a copy of their schedules for the school year through the mail on approximately Aug. 26; they will also be available via SchoolTool at that time. Please be patient. If a student does not receive a schedule, it means that counselors are still working on it and it will be available on the first day of school.

Seniors should be sure they are taking a credit load of 6 or more. Freshmen, sophomore and junior students are expected to carry 6.5 credits or more. There should be no empty timeslots on their completed schedule. If students have questions or problems with their schedules, they may contact the guidance office.

IMPORTANT – SCHEDULE CHANGES WILL BE CONSIDERED AFTER THE FIRST FOUR DAYS (or 1 full cycle) OF OUR SCHEDULE OF SCHOOL. Teacher assignments, class sizes, room furniture, textbook orders and supplies have all been planned around the course requests made last spring. Therefore, teacher change requests cannot be honored. Important – Seniors should check to make sure their scheduled courses will complete their requirements for graduation in June. Check your Student Agenda if you are not sure of graduation requirements.

STUDENT AGENDA BOOK

All rules, regulations and procedures for JCB are printed in the Student Agenda. The book includes procedures for attendance, schedules, passes, class rank, code of conduct, graduation requirements, grading, National Honor Society, textbooks, vehicles, and other topics.

Agendas will be distributed to all high school students on the first day of school. Student Agendas can be replaced or purchased at the high school main office for a fee of \$5.

SCHEDULES

REGULAR DAY SCHEDULE

Grade Level	Buses Dismiss	School Begins	School Dismisses	Bus Departures
K-4	8:40	9:05	3:30	3:40
5-8	7:30	7:50	2:23	2:29
9-12	7:30	7:50	2:20	2:30

HALF DAY SCHEDULE

Grade Level	Buses Dismiss	School Begins	School Dismisses	Bus Departures
K-4	8:40	9:05	12:00	12:15
5-8	7:30	7:50	10:50	10:55
9-12	7:30	7:50	10:50	10:55

GENERAL INFORMATION

UNIVERSAL PRESCHOOL PROGRAM AT MAROUN ELEMENTARY

A Universal Preschool Program will be offered at Maroun Elementary each year if state funding is approved. Eligible students must be 4 years old by Dec. 1 and selected by lottery drawing. Morning and afternoon classes are offered with approximately 18 students per class.

KINDERGARTEN SCREENING

Prior to entering school, kindergarten screening will be available to all students. The purpose of this screening is to ascertain the most appropriate class placement for each student. Dates for the screening will be announced at kindergarten registration and through local newspapers.

STUDENTS WITH SPECIAL NEEDS COMMITTEE ON SPECIAL EDUCATION

When a child experiences academic or behavioral concerns in school, they will be referred to the Response to Intervention (RTI) to discuss possible intervention strategies to support your student. We then begin a process called Response to Intervention (RTI) as mandated by the federal government. This process attempts multiple, monitored interventions at 8-10 week intervals to ensure we, as a school district, have made every attempt to intervene on behalf of your child. If the interventions have been unsuccessful, your student may be referred to the Committee on Special Education for an educational evaluation. Parents may also request an evaluation in writing, but as a district we are still bound to attempt a wide range of interventions.

The Committee on Special Education is responsible for determining a student as having an educational disability. The committee recommends services and placements that will provide your child with an education that enhances and supplements their abilities. The initial committee that determines eligibility consists of the Director of Special Education, possibly building principal, a regular and special education teacher serving the student, a school psychologist, service providers that may have performed assessments for your student, a parent of a child with a handicapping condition and the school physician (if requested.) For more information please call: Timothy Ristau, Director of Pupil Personnel & Special Education Services, 315-695-1648.

Special Education Services make it possible for students with handicapping conditions to receive the best possible education. Some of the Special Education Services the district provides are listed below:

- | | |
|------------------------------------|------------------------------|
| •Integrated Classroom Services | •Speech Therapy |
| •Consult Teacher Services | •Special Classes |
| •Resource Services | •CiTi Instructional Programs |
| •Physical and Occupational Therapy | •Counseling |

RESPONSE TO INTERVENTION

The purpose of Response to Intervention (RTI) is to intervene early when a student is struggling with the intent of building academic success, competency and preventing a sense of failure for the student. RTI is based on a problem-solving model aimed at improving students' academic, speech or behavioral needs. It is a practice of (1) providing high-quality instruction and interventions matched to student need, (2) monitoring progress frequently to make decisions about changes in instruction or goals and (3) applying student response data to important education decisions. This process is applied to decisions in general, remedial and special education, creating a well-integrated system of instruction/intervention guided by student outcome data. *Please access www.phoenixcsd.org to learn more about our RTI process.

PARENT - TEACHER CONFERENCES

Parents have the opportunity to meet with their child's teachers twice during the school year at parent-teacher conferences. They are scheduled in the evening and during the afternoon to provide convenient times for parents. Please contact the child's teacher immediately if a concern or question arises, rather than wait for conference dates.

DATA INFORMATION FORMS

Parents and guardians are sent home information forms to complete and return on every student and it is extremely important that this information is correct. It will ask for telephone numbers and addresses. The school would appreciate it if this information changes that they are notified immediately. This information is treated with confidentiality and used for only official school business.

TITLE I AND TITLE II

Phoenix Central School District receives federal funding through several grants. Among them, we receive Title I, Part A and Title II, Part A funds. Throughout this school year we will provide information regarding the federal programs. The intention of Title I, Part A – Improving Basic Programs Operated By Local Educational Agencies is to provide “financial assistance to LEAs and schools with high numbers or high percentages of poor children to help ensure that all children meet challenging state academic standards”. Title II, Part A – Teacher and Principal Training and Recruiting Fund “provides funds to all NYS local education agencies for the purposes of meeting” ESSA highly qualified teaching requirements.

CODE OF CONDUCT

INTRODUCTION

The Board of Education is committed to providing a safe and orderly school environment where students may receive and district personnel may deliver quality educational services without disruption or interference. Responsible behavior by students, teachers, other district personnel, parents, and other visitors is essential to achieving this goal.

The district has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity.

STUDENT RIGHTS AND RESPONSIBILITIES

The district is committed to safeguarding the rights given to all students under state and federal law. In addition to those rights, all district students have the right to:

1. A safe, healthy, orderly and civil school environment.
2. Take part in all district activities on an equal basis regardless of age, race, religion, color, national origin, sex, sexual orientation or disability.
3. Present their version of the relevant events to school personnel authorized to impose a disciplinary penalty as in connection with the imposition of the penalty.
4. Have access to school rules and, when necessary, receive an explanation of those rules from school personnel.

ESSENTIAL PARTNERS – PARENTS

All parents are expected to:

1. Recognize that the education of their child(ren) is a joint responsibility of the parents and the school community.
2. Send their children to school ready to participate and learn.
3. Ensure their children attend school regularly and on time.
4. Ensure absences are excused.
5. Insist their children be dressed and groomed in a manner consistent with the student dress code.
6. Help their children understand that in a democratic society appropriate rules are required to maintain a safe, orderly environment.
7. Know school rules and help their children understand them.
8. Convey to their children a supportive attitude toward education and the district.
9. Build good relationships with teachers, other parents, and their children's friends.
10. Help their children deal effectively with peer pressure.
11. Inform school officials of changes in the home situation that may affect student conduct or performance.
12. Provide a place of study and ensure homework assignments are completed.

STUDENT DRESS CODE

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Refer to each individual building's rules regarding appropriate dress for school (available in each school).

PROHIBITED STUDENT CONDUCT

The Board of Education expects students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel and other members of the school community, and for the care of school facilities and equipment.

Students may be subject to disciplinary action, or up to one year and including suspension from school, when they engage in behavior that is insubordinate, disruptive, violent, disorderly, or otherwise endangers the safety, morals, health, or welfare of others. The rules governing specific student behavior are listed in each school handbook.

The following offenses shall be subject to a one-year suspension subject to review by the Superintendent: arson, bomb threat, false fire alarm, possession of fireworks, explosives and possession of a weapon.

STUDENT SEARCHES AND INTERROGATIONS

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of the law or the district code of conduct.

Students are not entitled to any sort of "Miranda" – type warning before being questioned by school officials, nor are school officials required to contact a student's parents before questioning the student. However, school officials will tell all students why they are being questioned. In addition, the Board authorizes the building principal to conduct searches of students and their belongings if the authorized school official has reasonable suspicion to believe that the search may result in evidence that the student violated the law or the district code of conduct.

When practical, the search will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched. The rules in the code of conduct regarding searches of students and their belongings do not apply to student lockers, desks and other storage places. Students have no reasonable expectation of privacy with respect to these places and school officials retain complete control over them. This means that student lockers, desks and other storage places may be subject to search at any time by school officials, without prior notice to students and without their consent.

CODE OF CONDUCT CONTINUED

VISITORS TO THE SCHOOLS

The Board encourages parents and other district citizens to visit the district's schools and classrooms to observe the work of students, teachers and other staff. Since schools are a place of work and learning, certain limits must be set for such visits. The building principal is responsible for all persons in the building and on the grounds. For these reasons, the following rules apply to visitors to the schools:

1. Anyone who is not a regular staff member or student of the school will be considered a visitor.
2. All visitors to the school must report to the main office of the school upon arrival at the school. They will be required to show their driver's license for the district Raptor system, and will then be issued a visitor's identification badge, which must be worn at all times while in the school or on school grounds.
3. Visitors attending school functions that are open to the public, such as parent-teacher organization meetings or public gatherings are not required to register.
4. Parents or citizens who wish to observe a classroom while school is in session are required to arrange such visits in advance with the classroom teacher(s). When such visitations occur, they shall be made on basis of a defined need or shall be made only with the approval of their child's teacher and/or principal. (ref: Board Policy 1240, Regulation 1240-R)
5. Teachers are expected not to take class time to discuss individual matters with visitors.
6. Any unauthorized person on school property will be reported to the principal. Unauthorized persons will be asked to leave. The police may be called if the situation warrants.
7. All visitors are expected to abide by the rules for public conduct on school property contained in the code of conduct.

(Visitors to the Schools - See Board Policy 1240, Regulation 1240-R)

PUBLIC CONDUCT ON SCHOOL PROPERTY

The district is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this type of environment, it is necessary to regulate public conduct on school property and at school functions. The restrictions on public conduct on school property and at school functions are not intended to limit freedom of speech or peaceful assembly. The district recognizes that free speech and free expression are indispensable to the objectives of the district. The purpose of this code is to maintain public order and prevent abuse of the rights of others.

Prohibited Conduct; No person, either alone or with others, shall:

1. Intentionally injury any person or threaten to do so.
2. Intentionally damage or remove district property.
3. Disrupt the orderly conduct of classes, school programs or other school activities.
4. Distribute or wear materials on school grounds or at functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the school program.
5. Intimidate, harass, or discriminate against any person on the basis of race, color, nationality, religion, age, sex, sexual orientation or disability.
6. Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.
7. Obstruct the free movement of any person in any place to which the code applies.
8. Violate the traffic laws, parking regulations or other restrictions on vehicles.
9. Possess, consume, sell, distribute or exchange alcoholic beverages, controlled substances, or be under the influence of either on school property or at a school function.
10. Smoke, sell, distribute, or use tobacco products either on school property or at a school function.
11. Possess or use firearms or other weapons including air guns, pistols, rifles, shotguns, ammunition, explosives, box cutters, knives, gas canisters, pepper spray or other noxious spray in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the school district.
12. Loiter on or about school property.
13. Gamble on school property or at school functions.
14. Refuse to comply with any lawful order of identifiable school district officials performing their duties.
15. Willfully incite others to commit any of the acts prohibited in this code.
16. Violate any federal or state statute, local ordinance or board policy while on school property or while at a school function.

(Public Code of Conduct – Board Policy 1520, Regulation 1520-R)

*A complete listing of policies, rules and consequences can be found in the district's code of conduct, available in any building within our district.

CODE OF CONDUCT CONTINUED

STUDENT RECORDS POLICY

The Family Educational Rights and Privacy Act (FERPA, 20 USC § 1232g) requires school boards to establish policies on student records and directory information. In accordance with the law, Phoenix Central School District's School Board's Student Records Policy contains the following information you should be aware of:

1. The right of the student's parent(s) or guardian(s) and eligible students to inspect and review the student's education records;
2. The intent of the school district to limit the disclosure of information contained in a student's education records except:
 - a. by prior written consent of the student's parent(s) or guardian(s) or the eligible student;
 - b. as directory information; or
 - c. under certain limited circumstances, as permitted by FERPA.
3. Parent(s) or guardian(s) of a student under 18 years of age or a student 18 years of age or older shall have an opportunity to challenge the content of their child's (their own) school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein;
4. The right of any person to file a complaint with the Department of Education if the district violates FERPA; and
5. The procedure that a student's parent(s) or guardian(s) or an eligible student should follow to obtain copies of this policy and the locations where copies may be obtained.
6. The Phoenix Central School District forwards education records to other schools that have requested the records and in which a student seeks or intends to enroll.

The district shall arrange to provide translations of this notice to non-English speaking parents in their native language. To view the entire policy, visit our website at www.phoenixcsd.org and click on Board Policies (see #5500, 5500-R & 5500-E).

PARENT WRITTEN REQUEST NOT TO RELEASE STUDENT INFORMATION

A parent or eligible student may request that directory information not be released. Such request must be made in writing. If you have questions concerning this policy, please contact the principal of the building your child attends. Under the Elementary and Secondary Education Act of 1965 (ESEA) two federal laws now require school districts to provide military recruiters, upon request, with names, addresses and telephone numbers of students who are juniors or seniors, unless parents have submitted a written request not to disclose their child's information. See policy 5415

ATTENDANCE

The Phoenix Central School District complies with all attendance regulations required by the New York State Education Department. An out-line of the Comprehensive Attendance Policy and Attendance Regulation can be found in Policy and Attendance Regulation can be found in Policy No. 5100 and 5100-R.1 of the Phoenix Central Schools Board of Education Policy Handbook.

Regularity of attendance and punctuality shall be required of all pupils. Absence, tardiness or departure from school before the end of the school day shall be excused for the following reasons:

1. illness of the pupil;
 2. serious illness or death in the pupil's family;
 3. serious contagious or epidemic disease in the household where the pupil resides;
 4. medical or dental appointments which cannot be arranged for any other time;
 5. religious observance;
 6. religious education;
 7. required court attendance;
 8. impassable roads.
- Parents/guardians should be aware that absence due to family trips does not fall under the legal excuses for absences as listed above.

PROCEDURE AFTER ABSENCE/TARDY FROM SCHOOL

When a student has been absent or tardy from school, he/she, upon return to school, must present a written excuse to the homeroom teacher or main office. This excuse must contain the date and reason for absence and length of absence. It must be signed by the parent or guardian. The excuse is due immediately after an absence.

LEAVING SCHOOL EARLY

Students who must leave school early for such things as for a doctor or dentist appointment must bring a note from home in the morning. A K-12 student must be in a classroom a minimum of 1 hour to be considered in attendance for that day. If a parent is picking a student up in grades K-12 for an appointment or a family emergency they are to report to the Main Office of that building to sign the child out first, where they must identify themselves. No children will be dismissed directly from their rooms nor will children be let out of a building to meet parents in a car. JCB students can be excused by a parent or guardian from school once verification of a written passport, provided in the morning, has been received. Phone requests will not be honored.

SICKNESS IN SCHOOL

The school nurse will determine whether a student should be sent home. If the child is ill and needs to go home, parents will be notified. The emergency phone numbers must be included on the fall student data sheets so parents can be contacted. These data sheets help us identify emergency contacts and approve adults for emergency pickups.

HEALTH INFORMATION

Any new information regarding your child's health should be reported to the school nurse, including accidents, illnesses, operations, immunizations, etc.

CODE OF CONDUCT CONTINUED

MEDICATION IN SCHOOL

In the event a student needs to take medication while in school, we require that you adhere to the following:

1. A written statement from your physician indicating the name of the medicine, dosage, duration and any other pertinent information regarding its administration must be on file.
2. A written statement from a parent giving permission to have the medicine administered in school must be on file.
3. The medicine must be brought to school in the original container by a parent or adult.

If a student has a medical ailment, a written doctor's excuse must be obtained in order to be excused from gym. This should be given to the school nurse. Students must also have written permission to return to gym. We require physical examinations which need to include a BMI (Body Mass Index) for all students in grades K, 2, 4, 7, and 10. Parents may choose to have the physical exam completed by their family physician or by the school physician. As of September 1, 2008, New York State requires a dental certificate for the same grade levels. The dental certificate needs to be completed by your family dentist.

HOMELESS FAMILY/STUDENTS

If your family lives in any of the following situations:

- Shares the housing of another person(s) due to loss of housing or economic hardship;
- Lives in a motel, vehicle, or campground;
- Lives on the street or in an abandoned building or trailer;

Then, your preschool-aged and school-aged children have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act. Your children have the right to:

- Attend a school and participate in school programs with children who are not homeless. Children cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency for homeless children that might prevent or delay school enrollment.
- Go to school in the school district in which you found shelter, no matter where you live or how long you have lived there. Your children must be given access to the same public education, including preschool education, provided to other children.
- Or, continue in the school your children attended before your family became homeless if that is your choice and is feasible. If a school district sends your child to a school other than one of these you requested, the school district must provide you with a written explanation and offer you the right to appeal the decision.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.
- Receive transportation to school and to school programs.
- Receive transportation to the school your children attended before your family became homeless, if you or a guardian requests such transportation.
- Receive free or reduced priced meals if your children qualify.

During these difficult economic times our desire is to help. If your family is living in a homeless condition please contact the PCSD Homeless Student Liaison at 315-695-1648.

STUDENT SERVICES DEPARTMENT

The Student Services Department are pleased to provide a variety of supports to its students. The department consists of school counselors, school social workers and school psychologists. Together they include assistance in the areas of academic support and planning, career development, counseling and referrals for mental health agencies, social-emotional learning and behavioral interventions. In addition, counselors are a resource for parents seeking information regarding scholarships, financial aid, graduation requirements and college or technical school choices.

INSURANCE COVERAGE

The Phoenix Central School District has a student accident insurance program that will cover students for school sponsored activities. The insurance program is paid for by the district and is a "non-duplicating policy," which simply means that a parent's own accident policy would be primary and any balance would then be submitted to the district's policy for payment subject to the policy's deductible and limits, depending on the type of injury.

SCHOOL CLOSING

In the event school is to be closed this information will be given as early as possible over the following stations: WSTM-TV3, WTVH-TV5, WIXT-TV9, NEWS10-TV, WNTQ-93QFM, WAQX- 95XFM, WLTJ-105.9, WSEN/WFBL, TK99, K-ROCK.

When it is necessary to close school, the district will call these stations and they, in turn, will broadcast this information. Usually this information will be on the air by 6 a.m. If you have any doubts about the opening of school, it is suggested that you keep your radio or TV on.

Please do not call the Transportation Department. Personnel are busy preparing the school buses in case school does open.

Listen for the Phoenix closings only. Because of the lake-front storms particular to this area, oftentimes, schools in other parts of Oswego County will be closed but Phoenix will be open due to the fact that the snowstorm has bypassed this section.

On occasion, it is necessary to send children home during the day if the forecast indicates that the weather conditions are going to worsen. This information also will be given to the radio stations as soon as the decision to send the children home is reached. It is suggested that you turn your radio or TV on if the weather appears to be worsening. Some TV stations have an email service with closing/cancellation updates that you can subscribe to if you so desire.

You should discuss with your children the possibility of being sent home earlier than usual from school because of worsening weather conditions. In case you are not at home, your child should know that they should go to a neighbor or know where an extra key to your house is kept. You will receive an emergency closing form during the fall. Please indicate on that form any special considerations that the school needs to be aware of in emergency closing situations.

CODE OF CONDUCT CONTINUED

STUDENT PHOTOGRAPHS USED IN PUBLICATIONS/VIDEOS/WEB

Throughout the school year, photographs/videos may be taken of students for use in district publications including the district website or by the news media. Parents who do not want their child(ren) photographed for these purposes are asked to send a note to your child's school principal. A simple written, signed note stating, "Please do not photograph my child(ren) {Student Name(s)} for use in publications and/or the web. The note may be delivered in person or mailed to your child's school.

TITLE IX COMPLIANCE

The Phoenix Central School District is an equal opportunity educational institution and does not discriminate on the basis of sex, sexual orientation, race, color, creed, religion, national origin, political affiliation, age, marital status, military status, disability, or use of a recognized guide dog, hearing dog or service dog. Educational programs are offered without regards to sex, sexual orientation, race, color, creed, religion, national origin, political affiliation, age, marital status, military status, disability, or use of a recognized guide dog, hearing dog or service dog. Furthermore, an individual shall have the right to present complaints and grievances free from coercion, interference, restraint, discrimination, or reprisals.

Any complaints or grievances of discrimination should be reported to the District's Title IX Officer, Karl Seckner. The procedures for filing complaints are included in policies accessible through the District Web page at: www.phoenixcsd.org Related policies include but may not be limited to: 1400, 1420, 1420R, 1440, 5311.3, 5311.3R, 4330, 9520, 5314, 5314R, 9010, 9010.2, 9101.2R, 9520R.

If you need to contact Mr. Seckner he can be reached at the District Office:

Phoenix Central School District
116 Volney Street, Phoenix, NY 13135
Phone: 315-695-1574 Fax: 315-695-1629
Email: kseckner@phoenixcsd.org

SCHOOL ELECTIONS

Voters are eligible to vote in the Phoenix Central School District if they are U.S. Citizens, 18 years of age or older at the time of election, have lived within the district for 30 days prior to the vote and are registered. Registration is available at kindergarten and central registration and specified dates during the year.

TOBACCO-FREE POLICY

For the health and well-being of our students, staff and visitors, our district has adopted a 100% tobacco-free policy. Tobacco use shall not be permitted and no person shall use, distribute, or sell tobacco, including any smoking device, on school grounds (buildings, athletic fields, parking lots, student drop-off areas, personal and school vehicles) or at school-sponsored events on or off campus. Students shall not possess any type of tobacco products or paraphernalia on school grounds or at school-sponsored events. Please refer to the district's Smoking/Tobacco policy (#1530) for more information.

For help quitting, please contact the New York State Smoker's Quitline at 1-866-697-8487 or www.nysmokefree.com for a FREE stop smoking kit.

ASBESTOS

In accordance with the Asbestos Hazard Emergency Response Act of 1986, all buildings of the Phoenix Central School District have been inspected for asbestos containing building materials (ACBM). The original inspection and triennial re-inspection reports identifying the location of ACBM, the management plan detailing how the district is managing the asbestos material and the semiannual surveillance reports are available in the main office of each building and in the Maintenance Center Office. If you have any questions, please contact the Director of Facilities, at 315-695-1537.

PESTICIDE NOTIFICATION

New York State Education Law Section 409-H, requires all public and non-public elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the year.

The Phoenix School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive a 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following an application
- Anti-microbial products;
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- Boric acid and disodium octaborate tetrahydrate;
- The application of EPA designated biopesticides;
- The application EPA designated exempt materials under 40CFR152.25;
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please contact the District pesticide representative at:

Phoenix Central School District
116 Volney Street, Phoenix, NY 13135
Phone: 315-695-1537 Fax: 315-695-6259

USE OF SCHOOL BUILDINGS

All buildings use requests are to be made through the principal's office. Any problems encountered while using the school building should be reported either to a member of the maintenance staff or the building principal.

STUDENT TRANSPORTATION

SCHOOL DAY/BUS TIMES

Grades K-4..... 8:40 a.m. – 3:40 p.m. Grades 5-8..... 7:30 a.m. – 2:23 p.m. Grades 9-12... 7:30 a.m. – 2:20 p.m.
BOCES.....A.M. Bus Leaves – 7:50 a.m. P.M. Bus Leaves – 11:15 a.m.

REGULATIONS

All bus students are expected to ride their buses daily to and from school. Students are NOT allowed to leave the school grounds after they have arrived at school. Any child who wishes to ride a bus to an alternate location must bring a note from parents/guardians to the main office. A bus pass will then be issued.

LATE BUS /AFTER SCHOOL BUSES

JCB - After school buses will leave JCB at 3:30 p.m. every day for students participating in extra-curricular activities. There will be a map of these routes at JCB for students to find their bus.

EJD - 7th and 8th graders will be shuttled from EJD at 3:20 p.m. to JCB to ride the After-school buses home. 5th and 6th graders will be shuttled from EJD at 3:15 p.m. to MAM to ride the Elementary buses home. There will be a map of these routes at EJD for students to find their bus.

ATHLETICS/EXTRA-CURRICULAR LATE BUS RUN

Leaves EJD at 5:15 p.m. Leaves JCB at 5:30 p.m.

RED FLASHING LIGHTS-VEHICLE TRANSPORTATION LAW 375.20A

School bus shall keep red signal lamps lighted whenever passengers are being received or discharged. This applies to private roads, parking lots and school grounds. It is against the law to pass a stopped school bus with red lights flashing. First offense is a \$650 fine.

SCHOOL BUS SAFETY

Safety should be the primary concern of all students on school buses.

1. Before leaving home each morning, check carefully to make sure you have all your belongings. The bus cannot wait for you to return home after them. Help keep the bus on schedule – Be on time!
2. Stand 15 feet from the edge of the road at bus stops while waiting for the bus.
3. Allow 5 minutes before pickup time!
4. The bus must come to a full stop before students get on or off. There should be no pushing or running.
5. 10 Foot or more rule – All students who cross the road shall cross 10 feet in front of the bus when boarding or leaving the bus. (I see you, you see me.)
6. Ride the bus that has been assigned.
7. Do not block the aisles. Do not open windows without the driver's permission.
8. Loud talking, laughing, or unnecessary confusion diverts the driver's attention and may result in a serious accident. Classroom conduct is expected with conversation in normal tones.
9. Do not throw snowballs, rocks or other missiles at the school bus, other vehicles or at other students.
10. New York State Law prohibits glass, sharp objects or very large objects (skateboards, snowboards, skis, etc.) which could cause injury to any student on the bus.
11. No excessive uses of perfume, hairspray or sprays of any kind are to be used on the bus.
12. No eating or drinking on bus.
13. No cell phone use without permission on the bus.
14. PM Elementary students must have someone present to be discharged from bus.
15. No animals, fish, reptiles, etc. may be brought on the school bus.

Unauthorized adults are not allowed to board the school buses!

SCHOOL BUS DISCIPLINE POLICY

In order to guarantee your child and the other children riding the bus have the safe transportation they deserve, we are using the following Assertive Discipline Plan:

Our philosophy – We believe all students can behave appropriately and safely while riding on a school bus. We will tolerate no student stopping drivers from doing their job or preventing other students from having safe transportation.

The following rules must be observed on the bus:

- Obey the bus driver the first time
- No fighting/horseplay/bad language
- Respect property and others
- Stay properly seated at all times
- No eating/drinking/smoking

On a daily basis, if a student chooses to break a rule, the following consequences are applied under the 6-12 Bus Discipline Policy:

Minor Infractions: Minor misconduct that can usually be handled by the driver. These include: failure to sit while bus is in motion, improper bus pass, inappropriate language, and other minor disruptive behaviors.

- 1st time: Driver warning
- 2nd time: Driver contacts parents
- 3rd time: Bus Referral – Detention
- 4th time: Bus Referral – Detention
- 5th time: Bus Referral – 1 to 3 days off bus
- 6th time: Bus Hearing – Bus Suspension for extended time.

Major Infractions: Major infractions are those that endanger the safety of others. These include: safety violations like opening emergency exits, blowing the air horn, throwing objects on the bus or out the windows. Verbal abuse of the driver is considered major. Vandalism is a major infraction that requires restitution as well as consequences shown below. Student Harassment or “bullying” is defined as physical or verbal action that hurts another or threatens teases, ridicules or talks inappropriately about another person. All of these infractions are considered major and are subject to the following consequences:

- 1st time: Bus referral – 2 hours detention
- 2nd time: Bus referral – 3 to 5 days off bus
- 3rd time: Bus referral – 3 to 5 days off bus and 3 days ISS
- 4th time: Bus referral – Bus hearing with Principal and one calendar year bus suspension.

Serious Infractions: Serious misbehavior that endangers the health and welfare of others that cannot be tolerated under any circumstances. This includes fighting, use of tobacco products, drugs, alcohol, weapons, tampering with equipment, or assault of driver.

- 1st time: Bus hearing with principal and 3 to 90 day bus suspension
 - 2nd time: Superintendent's hearing and automatic one calendar year bus suspension.
- Any EJD student who seriously misbehaves on an elementary bus route will have their bus riding privilege revoked.

BUS ROUTES

JCB

Bus #223 Time Out: 6:25 a.m.

From Trans Center: Left on Volney St, Right on Culvert St, Right on Pendergast Rd (Start Pick up), Left on 46, Right on 48, Left on Pinnacle Hill Rd, Turn around, Right on 48, Left on Ostrander, Turn around, Left on 48, Right on Rabbit Ln, Left on Dinglehole Rd, Left on Lamson Rd, Right on 48, Turn around, Right on Lamson Rd, Left on Runnymede Rd, Right on Sourwood Dr, Turn around, Left on Runnymede Rd, Left on Lamson Rd, Right on 60 Rd, Turn around, Right on Lamson, Right on Pendergast Rd, Right on River Rd, Right on Greenleaf Dr, Turn around, Right on Tanwood Circle, Turn around, Right on Greenleaf Dr, Right on River Rd, Right on Greenleaf Dr, Right on Frenchman's Creek Dr, Straight on Greenleaf, Left on River Rd, Left on Pendergast, Right on Lamson, Proceed to JCB.

Bus # 226 Time Out: 6:30 a.m.

From Trans Center: Right on Volney St, Start Pick up on 264 past 54, Left on Gilbert Mills Rd, Right on Red Schoolhouse Rd (Start Pick up), Right on 49, Turn around at Thompson Rd, Right on 264, Left on 3, Right on Goodfellow, Turn around, Right on 3, Right on Red Schoolhouse, Turn around, Right on 3, Left on 49 Left on Red Schoolhouse Rd, Right on 3, Right on Besaw, Right on 264, Pick up until 54, Proceed to JCB.

Bus # 228 Time Out: 6:28 a.m.

From Trans Center: Right on Volney St, Right on Culvert St, Right on Pendergast Rd, Left on County Line Rd, Cross over 48 (Start Pick up), Right on 14, Left on South Granby, Left on 55, Turn around, Left on Russell Rd, Turn around, Right on 55, Left on South Granby, Left on 14, Turn around, Left on South Granby, Right on Prall, Turn around, Right on South Granby, Right on 48, Turn around, Pick up until 46, Proceed to JCB.

Bus # 233 Time Out: 6:30 a.m.

From Trans Center: Right on Volney St, Right on Gilbert Mill (Start pick up), Right on 49, Turn around before 54, Right on Island Rd, Turn around, Left on 49, Left on Gilbert Mills Rd, Left on Prior, Turn around, Left on Gilbert Mills, Right on Church, Turn around, Right on Gilbert Mills, Turn around, Right on Town Line, Left on Biddlecum, Right on Barnard, Right on 6, Turn around, Right on 264, Proceed to JCB.

Bus#235 Time Out: 6:40 a.m.

From Trans center: Left on Volney St, Right on Davis St, Right on Main St, Left on Oswego River Rd (Start Pick up), Right on 46, Straight on Bankrupt, Left on Wallace Rd, Right on Stevens Dr, Right on Stountenger Rd, Right on Bankrupt Rd, Right on Helbock Dr, Right on Bankrupt Rd, Right on 57, Right on Great Bear Rd, Turn around, Right on 57, Right on Crescent Dr, Turn around, Left on 57, Right on 46, Left on Towpath Rd, Left on Washer Rd, Straight on 46, Left on Hawthorne Rd, Right on 57, Right on Dix Dr, Left on Oswego River Rd, Proceed to JCB.

Bus # 241 Time Out: 6:20 a.m.

From Trans Center: Left on Volney, Left on Lock, Right on 10 (Start pick up), Left on Maple View, Right on 10, Right on Sixberry, Straight on Chester Ln, Right on Ennis, Right on 10, Right on 12, Left on Stewart Corners, Turn around, Right on 12, Right on 10, Left on Stewart Corners, Turn around, Right on 10, Right on Evans Rd, turn around, Right on 10, Right on 12, Right on Kline, Left on Sutton, Right on Peter Scott, Turn around, Right on Hoyt, turn around, Right on Sutton, Right on 12, Proceed to JCB.

Bus # 244 Time Out: 6:35 a.m.

From Trans center: Right on Volney St., Right on 54 (Start Pick up), Left on Godfrey Rd, Left on Biddlecum Rd, turn around, Left on Godfrey Rd, Right on Perry Rd, Left on 54, Right on 49, Left on Gristwood Rd, turn around, Straight onto Dausman Rd, Left on Chesbro Rd, turn around, Right on 10, Left on 49, Left on 54, Left on 264, Left on Maplevue Dr, turn around, Left on Volney St, Proceed to JCB

Bus # 247 Time Out: 6:45 a.m.

From Trans center: left on Volney St, Left on Main St, Left on Lock, straight onto 12 (Start Pick up), Right onto Center Rd, turn around, Right onto 12, Right onto 10, Right onto Elm Dr, Right onto Ironwood, Left onto Shagbark, Left onto Hemlock, Left onto Ironwood, Left onto Larned Rd, Left onto Schroepel Rd, Right onto 10, Right onto Oneida River Rd, Left onto 12, Right onto Bridge St, Left onto Barnes St, Right onto Lock St, Left onto Main St, Right onto Chestnut St, Right onto Lock St. Left onto Main St, Proceed to JCB.

EJD

Bus # 216 Time Out: 6:26 a.m.

From Trans Center: Right on Volney, Left on Gilbert Mills, Right on Red Schoolhouse (Start Pick Up), Turn around at Thompson Rd, right on 264, Left on Besaw, Left on Goodfellow, turn around, right on 3, Left on 49, Left on red Schoolhouse, right on 3, Right on 254, Pick up until 54, Proceed to EJD.

Bus # 218 Time Out: 6:30 a.m.

From Trans Center: Right on Volney St, right on 54, Left on Bell Rd, left on 10 (Start Pick Up), Left on 49, Right on Island Rd, turn around, left on 49, Turn around, Right on Gristwood, turn around, Straight on Dausman, Right on Chesbro, left on 10, Right on Stewart Corners, straight on 54 (free Travel), Proceed to EJD.

Bus # 219 Time Out: 6:26 a.m.

From Trans Center: Left on Volney, Right on Culvert St (Start Pick up), Right on Runnymede, Left on Sourwood, Right on Fallen Timber Path, Turn around, Right on Sourwood, Right on Runnymede, Right on Lamson, Left on 48, Turn around, Right on Lamson, Right on Pendergast, Right on River, Right on Greenleaf, Turn around, Right on Tanwood, Turn around, Right on Greenleaf, Right on River, Right on Greenleaf, Right on Frenchman's Creek, Left on Glen Abbey, Left on Frenchman's Creek, Straight on Greenleaf, Left on River, Right on W Bridge, Left on 2nd, Left on Oswego, Right on Pendergast, Right on Lamson, Right on Main (Free Travel), Right on Chestnut, Right on State, Right on Lock, Pick up until Main St, Proceed to EJD

Bus # 224 Time Out: 6:35 a.m.

From Trans Center: Left on EJD, Left on Main St, Left on Bridge St, Left on Lock St, Right on Center Rd (Start pick up), Left on 10, Left on Elm Dr, Right on Ironwood, Left on Shagbark, Left on Hemlock Ln, Left on Ironwood, Left on Larned, Left on Schroepel Rd, Right on 10, Right on Oneida River Rd, Left on 12 (Free Travel), Right on Bridge (Pick up), Proceed to EJD.

Bus # 225 Time Out: 6:40 a.m.

From Trans Center: Right on Volney (Start pickup), Right on 54, Left on Godfrey, Right on Perry, Left on 54, Left on 49, Left on Gilbert Mills Rd, Left on 264, Left on Godfrey, Right on Biddlecum, turn around, Right on Godfrey, Left on 54, Turn around at Perry, Left on Grange, Left on 54, Left on 264, Proceed to EJD.

BUS ROUTES CONTINUED

Bus # 227 Time Out 6:45 a.m.

From Trans Center: Left on Volney St., Left on Main St., Left on Bridge St., Left on Lock St., Right on 10, Left on Ennis (Start Pickup), Left on Chester, Left on Sixberry, Right on 10, Left on 12, Left on Oneida River Rd., Turn around on Oneida River Rd., Left on 12, Left on Jefferson, Right on Church, Right on Main St., Right on Davis St., Left on Volney, Proceed to EJD.

Bus # 231 Time Out: 6:30 a.m.

From Trans Center: Right on Volney St, Right on Culvert, Straight onto Lamson, Slight Right on Old Lamson Rd., right on 55, Left on County Line Rd., turn around, left on 55, Left on Russell Rd., turn around, right on 55, Left on South Granby, left on 14, Turn around, Left on County Line, Left on Prall, Right on South Granby, right on 48, Left on 46, Proceed to EJD

Bus # 232 Time Out 6:30 a.m.

From Trans Center: Left on Volney St, Left on Main St, Straight onto 57 (Start Pickup), Right on Gaskin Rd, Left on Verplank Rd, Left on 57, Turn around at Cemetery, Right on Verplank, Turn around at horse farm, Right on Bennett, Left on Maider, Right on Bonstead, Left on Horseshoe Is, Left on Bonstead, Right on Maider, Right on Jackson, Left on Bonstead, Right on Maider, Right on 57, Right on Huntley, Left on 57A, Right on 57, Proceed to EJD.

Bus # 236 Time Out 6:25 a.m.

From Trans Center: Left on Volney, Left on Main, Left on Bridge, Left on Lock (Start Pickup), Right on 10, Left on Mapleview, Right on 10, Right on 12, Right on June Dr, Right on Richard, Right on Kline Dr, Right on 12, Right on Ainslee Dr, Turn around, Left on 12, Right on 10, Right on Stewart Corners, Left on 10, Right on Evans, Turn around, Right on 10, Right on 12, Right on Bridge, Proceed to EJD.

Bus # 237 Time Out 6:30 a.m.

From Trans Center: Right on Volney St, Left on 6, Right on Barnard, Left on Biddlecum (Start Pickup), Right on Town Line Rd, Left on Gilbert Mills Rd, Turn around on Gilbert Mills, Right on Prior, Right on 6, Turn around at County Trail, Right on Bankrupt, Right on Stountenger, Left on Stevens, Left on Wallace, Left on Bankrupt, Right on 6, Right on 264, Left on Maplehurst, Turn around, Left on Volney, Left on Main, Left on Bridge, Right on Jefferson, Left on Pine, Right on Cherry, Right on Chestnut, Right on Main, Right on Volney, Proceed to EJD.

Bus # 238 Time Out 6:25 a.m.

From Trans Center: Left on Volney, Right on Davis, Right on Main (Start Pickup after Brandybrook), Right on Bankrupt, Left on Wallace, Right on Stevens, Right on Stountenger, Right on Bankrupt, Right on Helbock, Turn around, Right on Bankrupt, Right on 57, Right on Great Bear, Turn around, Right on Mullin Rd, Turn around, Right on Great Bear Rd, Right on Bear Rd, Turn around at Nestle Dr, Right on 57, Right on Hawthorne, Right on 46, Left on Washer, Left on Canal, Right on 46, Right on 57, Left on Davis, Proceed to EJD.

Bus # 242 Time out: 6:30 a.m.

From Trans Center: Left on Volney St, Left on Main St, Left on Lock St, Left on Peter Scott (Start Pickup), Left on Hoyt Rd, Turn around, Left on Peter Scott Rd, Straight on 54, Right on Sutton, Left on Kline, Straight onto 12, Left on 57A, Left on Hilltop, Turn around at end, Right on 57A, Left on 12, Right on Elm, Left on Bridge, Left on Candee, Right on Lock St, Right on Barnes, Left on Bridge St, Left on Oneida St, Right on Lock, Right on Cherry, Left on Bridge, Right on Main, Right on Volney, Right into EJD.

Bus # 243 Time Out: 6:30 a.m.

From Trans Center: Left on Volney, Right on Davis, Right on Main, Left on Oswego River Rd., (Start pick up past Dix Dr.), Left on 46, Right on Pendergast, Turn around at end, Right on 46, Right on 48, Left on Pinnacle Hill, Turn around at end, Right on 48, Left on 46, Right on Pendergast, Right on County Line, Right on Ostrander, Turn around at end, Left on County Line, Right on Pendergast, Left on Lamson, Left on Main, Right on Park St., Turn around at end, Right on Main, Left on Dix, Left on Oswego River, Right on State, Left on Davis, Proceed to EJD.

Bus # 246 Time Out 6:23 a.m.

From Trans Center: Left on Volney St., Right on Culvert, Right on Oswego, Left on Shortcut Rd., Left on County Line (Start Pickup), Turn around at Prall Rd., Straight onto Dinglehole Rd., Left on Rabbit Lane, Right on 48, Left on Lamson (Free Travel), Left on State St., Right on Davis, Right on Main (Start Pickup), Turn around at 3 Rivers Plaza, Right on Loomis, Turn around at end, Right on Main St., Right on Chestnut, Turn around at park on top of hill, Right on Main, Right on Lock, Right on Sandra, Left on Kent, Left on Elm, Left on Bridge, Right on Cherry, Right on Culvert, Left on Barnes, Right on Volney, Proceed to EJD.

MAM

Bus # 216 Time Out: 7:45 a.m.

From Trans Center: Left on Volney, right on Davis, Right on Main, left on Oswego River Rd. (Start Pickup), Left on 46, Left on Towpath, Left on Washer, straight on 46, Left on Hawthorne, Straight on Great Bear, left on Mullin, turn around, Right on Great Bear, right on 57, Right on Crescent, left on 57 (end pick up at 46), Proceed to MAM.

Bus # 218 Time Out 7:50 a.m.

From Trans Center: Left on Volney, Left on Main, Left on Lock, (Start Pickup after Bridge) Right on Center, Left on Twins, Left on Center, Left on Oneida River, Left on 10, Left on Elm, Right on Ironwood, Left on Larned, Right on Ironwood, Right on Shag Bark, Left on Hemlock, Left on Ironwood, Right on Larned, Right on 10, Right on Oneida River, Left on 12, Straight on Lock, Right on Elm, Proceed to MAM.

Bus # 219 Time Out 7:48 a.m.

From Trans Center: Left on Volney, Right on Culvert, Right on Pendergast (Start Pickup), Turn around at end of N. Pendergast, Right on 46, Right on 48, Left on Pinnacle Hill, Left on Prall Rd., Turn around, Right on South Granby, Right on 48, Left on 46, Right on Pendergast, Right on County Line, Right on Ostrander, Turn around, Left on County Line, Right on Pendergast, Left on Lamson, Proceed to MAM.

Bus # 224 Time Out: 7:48 a.m.

Right on Volney (Start Pickup), Left on Biddlecum, Left on Barnard, Right on 6, Turn around at county trail, Right on Beaver Lane, Turn around, Right on 6, Right on Bankrupt, Right on Stountenger, Left on Stevens, Left on Wallace, Left on Bankrupt, Right on 6, Right on 264, Right into Industrial Park, Turn around, Right on 264, Right on Davis, Right on Main, right on Brandybrook, turn around, Left on Main, Left on David, Right on Volney, Proceed to MAM.

Bus # 225 Time Out: 7:55 a.m.

From Trans Center: Right on Volney, right on 54 (Start Pickup), Right on Grange, right on 54, Turn around at Perry, straight on Sutton, turn around at Evans, left on 54, Straight on Peter Scott, right on Hoyt, turn around, Right on Peter Scott, right on 12, Proceed to MAM.

BUS ROUTES CONTINUED

Bus # 226 Time out 8:00 a.m.

From Trans Center: left on Volney, left on Main, left on Lock, Left on Oneida, Left on Bridge, (Start Pickup), left on Jefferson, left on Chestnut, turn around, left on Main, turn around at 3 Rivers, right on Loomis, turn around, right on Main, right on Bridge, Right on Jefferson, Left on Lock, right on Sandra, left on Kent, left on Elm, Proceed to MAM.

Bus # 227 Time Out: 7:45 a.m.

From Trans Center: right on Volney, right on 54, straight onto Stewart Corners, left on 10 (Start Pickup), Left on 49, Right on 54, Right on Gristwood, left on 49, Right on 33, Right on Chesbro, left on 10, Left on Stewart Corners, right on 12, Left on 10, Left on Ennis, left on Chester, Left on Sixberry, Right on 10, Left on 12, Proceed to MAM.

Bus # 231 Time Out: 7:40 a.m.

From Trans Center: Right on Volney, right on 54, Left on Godfrey (Start Pickup), Right on 264, Right on Gilbert Mills Rd, right on 49, Right on 54, Turn around at Perry Rd, left on 49, Right on Island Rd, turn around, left on 49, Right on Gilbert Mills, left on 264, Left on Godfrey, left on Perry, right on 54, Left on 264, Proceed to MAM.

Bus # 232 Time Out 7:40 a.m.

From Trans Center: Left on Volney, Right on Culvert , Right on 48 (Start Pickup), Left on Shortcut , Left on County Line, Right on 14, Left on King, Left on 55, Right on Russell, Right on Sharp, turn around, Right on Russell, Turn around, Right on 55, right on County Line, turn around, left on 55, Right on South Granby, Right on 48, Left on 46, Proceed to MAM.

Bus # 233 Time Out 7:45 a.m.

From Fast Track: Left on 264, Left on Besaw (Start Pickup), Right on 3, Right on 264, Right on 49, Left on Red Schoolhouse Road, right on Gilbert Mills, turn around, Left on Church, turn around, left on Gilbert Mills, right on Prior, left on Biddlecum, Right on 264, left on Main, left on Bridge, right on Oneida, left on Lock, left on Barnes, right on Bridge, right on Candee, left on Lock, left on Elm, Proceed to MAM.

Bus # 236 Time Out 7:50 a.m.

From trans Center: left on Volney, left on Main, left on Bridge, left on Lock (Start Pickup after Center), right on 10, left on Mapleview, right on 10, right on Sixberry, right on Chester, left on 10, left on Ennis, left on Chester, left on Sixberry, right on 10, right on Pine, left on Aspen, right on 12, right on June, right on Richard, left on 12, Proceed to MAM.

Bus # 238 Time out: 7:45 a.m.

From Trans Center: Left on Volney St, Right on Culvert (Start Pickup), Right on Runnymede, Left on Sourwood, turn around, right on Fallen Timber, turn around, right on sourwood, right on Runnymede, right on Lamson, left on 48, turn around at snow plow turn around, left on Lamson, right on Dinglehole, right on Rabbit, right on 48, left on Lamson, right on Pendergast, left on W. Bridge, right on River, right on Tanwood, turn around, right on Greenleafe, left on River, right on Oswego, right on Pendergast, right on Lamson, right on Main, left on Mechanic, left on Jefferson, Proceed to MAM.

Bus # 242 Time Out: 7:45 a.m.

From Trans Center: left on Volney, left on Main, left on Bridge, straight on 12, left on 10 (Start Pickup), left on Stewarts Corners, right on Bell, right on 10, turn around at old f gas station, left on Evans, left on Sutton, left on Kline, Proceed to MAM.

Bus 243 Time Out: 7:48 a.m.

From 3 Rivers Plaza: right on 57, right on Gaskin, left on Verplank, right on Oswego, turn around, right on Verplank, turn around at horse farm, right on Bennett, left on Maider, right on Bonstead, left on Horseshoe Island, left on Bonstead, straight onto Maider, turn around, right on Jackson, left on Bonstead, right on Maider, right on Oswego, Proceed to MAM.

Bus # 244 Time Out: 7:50 a.m.

From Trans Center: Left on Volney, Right on Davis, Right on Main (Start Pickup after Brandybrook), Right on Bankrupt, Left on Wallace, Right on Stevens, Right on Stountenger, Right on Bankrupt, Right on Helbock, Turn around, Right on Bankrupt, Left on 57, Right on Dix, Left on Oswego River Road, Right on State St., Left on Davis, Right on Main, Right on Culvert, Left on State, Left on Bridge, Left on Main, Right on James, Right on Volney, Left on Main, Left on Lock, Left on Cherry, Right on Culvert, Left on Barnes, Left on Spring, Left on Cherry, Left on Bridge, Proceed to MAM.

Bus # 246 Time Out 8:00 a.m.

From Trans Center: right on Volney, right on Maplehurst (Start Pickup), turn around, left on Volney, left on Main, Right on Lock, left on State, left on Chestnut, left on Main, right on Bridge, right on Cherry, right on Lock, left on Jefferson, right on Church, right on Main, right on Lock, right on 57 A, left on Hilltop, turn around, right on 57A, left on 12, Proceed to MAM.

Bus # 247 Time Out: 7:40 a.m.

From Trans Center: Right on Volney, straight onto 264, (Start Pickup after 49), Left on 3, Right on Goodfellow, turn around, right on 3, Right on Red Schoolhouse Rd, turn around, right on 3, Left on 49, Left on Red Schoolhouse Road, right on 3, Right on Besaw, right on 264, Proceed to MAM.

GRADUATION REQUIREMENTS

A total of 22 units are required for graduation from JCB High School. Seniors Should be sure they are taking a credit load of 6 or more. Freshman, Sophomore and Junior students are expected to carry 6.5 credits or more. Minimum Graduation Requirements:

Required Subjects	Regents Diploma	Advanced Regents Diploma
English	4 Units	4 Units
Social Studies	4 Units	4 Units
Mathematics	3 Units	3 Units
Science	3 Units	3 Units
*One of which must be Living Environment.		
Second Language	1 Unit	3 Units
Health	½ Unit	½ Unit
Art and/or Music	1 Unit	1 Unit
Physical Education	2 Units	2 Units

Note: Students seeking a Regents Diploma with Advanced Designation who pursue a 5-unit sequence in Art, Music or Career Education may be exempt from the second language requirement.

To qualify for a Regents Diploma all students must obtain 65% or above on all 5 Regents exams. There is also a 4 + 1 option for Regents exam please see your counselor for information.

To qualify for a Regents with Advanced Designation all students must obtain 65% or above in the 5 required Regents exams plus, a comprehensive LOTE exam, 3 math Regents exams, and a second science Regents.

5 Required Regents

- RE in English
- 1 RE in Math
- RE in Global History & Geography
- RE in US History & Government
- RE in Science

Additional for Regents with Advanced Designation

- Check point B Exam - Spanish or French
- Algebra 1, Geography, & Algebra 2
- RE in Additional Science

Honors Diploma

The words "With Honors" may be added to the Regents endorsement of a diploma if a student has earned an overall average of at least 90 in the examinations indicated:

Regents

1. The Regents Exam in Comprehensive English
2. The Regents Exam in Global Studies
3. The Regents Exam in U. S. History & Government
4. Algebra Regents
5. One Science Regents Exam

Regents with Advanced Designation

1. The Regents Exam in Comprehensive English
2. The Regents Exam in Global Studies
3. The Regents Exam US History & Government
4. Algebra, Geometry, Algebra 2/Trig Regents
5. Two Science Regents Exam
6. Checkpoint B Exam - French or Spanish

A college planning guide is available online under the JCB Student Services homepage.

TESTING SCHEDULE

Preliminary Scholastic Aptitude (PSAT) grade 11	Primary Test Day	Saturday Test Day	Alternate Test Day
	Wednesday, Oct. 12, 2022	Oct. 15, 2022 7:30 a.m. at JCB	Tuesday, Oct. 25, 2022

ACT (grades 11&12)	Test Date	Registration Deadline
	September 10, 2022	August 5, 2022
	October 22, 2022	September 16, 2022
	December 10, 2022	November 4, 2022
	February 11, 2023	January 6, 2023
	April 15, 2023	March 10, 2023
	June 10, 2023	May 5, 2023
	July 15, 2023	June 16, 2023

SAT (grades 11&12)	Anticipated Administration Dates	Registration Deadline
JCB is not a test center. APW, Central Square, CNS, Fulton, Liverpool, Mexico and Oswego offer tests. Be sure to put the JCB CEEB code 334510 on your registration form so that we can receive your scores.	August 27, 2022	July 29, 2022
	October 1, 2022	September 2, 2022
	November 5, 2022	October 7, 2022
	December 3, 2022	November 3, 2022
	March 11, 2023	February 10, 2023
	May 6, 2023	April 7, 2023
	June 3, 2023	May 23, 2023

ELA 3-8 NYS Assessment Days April 19-26, 2023

Math 3-8 NYS Assessment Days May 2-9, 2023

Grade 8 Science Performance Test May 23-June 2, 2023

Grade 8 Science Written Test June 5, 2023

Regents Exams – Mid term January 24-January 27, 2023

Regents Exams – June June 14-16; 20-22, 2023

Regents Exams – August August 16 & 17, 2023

RESOURCE PHONE NUMBERS

We all have times in our lives when we or the people we love are in crisis. This is a list of agencies you can turn to for support, information or advice. The staff of the Phoenix Central School District hopes these resources can help you face the difficult challenges in life with courage, dignity and determination.

MOST COMMON HELPLINE REFERRALS

Emergency-Fire, Police, Medical.....	911
American Red Cross	315-343-0967
ARISE Child & Family Services, Inc	315-342-4088
Battered Woman	315-342-1600
Catholic Charities	315-424-1800
Contact	315-251-1400
Friends for Life Oswego YMCA Respite Program.....	315-343-4321
Growing Up Health Hotline	1-800-522-5006
National Runaway Hotline	1-800-RUN-AWAY
Oswego County Mental Health.....	315-343-8162
Phoenix Fire Department	315-695-3436
Poison Control Center	315-476-4766, 1-800-222-1222
Rape Crisis Hotline.....	315-342-1600
Services to Aid Families (SAF).....	315-342-1600
Youth Emergency Services.....	315-342-7618

COUNSELING

CNY Council on Adolescent Pregnancy	315-424-0009
County of Oswego Council on Alcoholism	315-342-2370, 315-598-6707
Crisis Pregnancy Center	315-343-7147
Eating Disorders (Anorexia/Bulimia)	1-800-227-4785
Elderly Support Services	315-424-1810
FADD (Families with ADHD)	315-216-4240
Family Advocacy Program	315-598-3980
Farnham, Inc. – Drug and Alcohol Abuse	315-342-4489, 315-593-0796
Hutchings Psychiatric Center	315-426-3600
Parents Support Group (Oswego)	315-342-4088
Vera House Rape Crisis Center	315-422-7273
St. Joseph's Hospital – CPEP	315-448-6555
St. Joseph's Children's Out Patient	315-703-2800
Youth Counseling Program	315-598-3980

FINANCIAL

Central New York Friends	315-435-8207
Child Health Plus (Health Insurance)	1-800-522-5006
Food Pantry-1st Congregational Church.....	315-695-6262
Income Maintenance Program (DSS)	315-963-5000
Medicare	1-800-772-1213
Medicaid	315-963-5000

INFORMATION, REFERRAL AND DISABILITY RELATED AGENCIES

Alzheimer's Association	315-472-4201
Down Syndrome Association of CNY	315-682-4289
Early Childhood Direction Center.....	1-800-962-5488
Early Intervention Services – ENABLE	315-455-7591
Epilepsy Foundation of Rochester & Syracuse	315-473-6974
Exceptional Family Resources	315-478-1462
Hospice of CNY.....	315-634-1100
Learning Disabilities Adult Group.....	315-432-0665
Learning Disabilities Association of CNY.....	315-432-0665
NYS Office of Advocate for the Disabled	1-8866-946-9733
MLW Developmental Evaluation Center.....	315-472-4404
Parent Advisory Group @ University Hospital.....	315-464-4237
Parents of Special Children	315-598-7672
Refugee Assistance Program	315-435-5801
SETRC – Special Education Training & Resource	315-433-2645
Social Training for Youth with Autism & Related Syndromes	315 455-7591 x223
Teen Support Group – Teens with Disabilities	315-342-4088

FOR ADDITIONAL REFERRAL NUMBERS PLEASE CALL OUR SUPPORT STAFF AT:

MAM Elementary School	315-695-1561
EJD Middle School	315-695-1521
JCB High School	315-695-1631

DIGNITY FOR ALL STUDENTS

DIGNITY FOR ALL STUDENTS ACT

The Board of Education recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation.

Therefore, in accordance with the Dignity for All Students Act, Education Law, Article 2, the District will strive to create an environment free of discrimination and harassment and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District's educational mission. Please contact the appropriate coordinator if you need further assistance.

DIGNITY FOR ALL STUDENTS ACT COORDINATORS

JCB High School

Patrick Fitch 315-695-1631
PFitch@Phoenixcsd.org

MAM Elementary School

Stephanie Critelli-Locke 315-695-1561
SLocke@Phoenixcsd.org

EJD Middle School

Jessica Ariola 315-695-1521
JAriola@Phoenixcsd.org

Districtwide

Karl Seckner 315-695-1512
KSeckner@Phoenixcsd.org

PCSD ATHLETICS



Mr. John Jeffries

*Director of Health, Physical
Education, & Athletics*



Mrs. Cindy Lees

Athletic Secretary
Phone: (315) 695-1681
Fax: (315) 695-1694

STAY UP TO DATE

For the most up-to-date sport schedules and information, please go to: www.phoenixcsd.org. Any changes to schedules get updated online immediately. For other athletic information, please check out our Sports Boosters at <http://jcbsportsboosters.weebly.com>. We appreciate their support throughout the year!

ATHLETICS REGISTRATION

We are excited to announce that we are now offering the convenience of online registration for athletic sports sign up and clearance through Family ID. All registrations must be done online through FamilyID. Click on Register for a sport under Quick links on the Athletics page of our District website. Once on the landing page, click the program that your son/daughter will participate in. As a general rule of thumb, students in grades 9-12 will participate in the JV/V program; students in grades 7 & 8 will participate in the modified program.

SEASON START DATES

FALL: Cheerleading, Cross Country, Football, Soccer, Tennis girls, Volleyball (JV & V)

JV/Varsity: August 22, 2022

Modified: September 6, 2022

WINTER: Basketball, Cheerleading, Indoor Track, Volleyball (mod), Wrestling

Modified 1: October 26, 2022

JV/Varsity: November 14, 2022

Modified 2: January 4, 2023

SPRING: Baseball, Softball, Tennis boys, Track & Field

JV/Varsity: March 20, 2023

Modified: April 12, 2023

FOOD SERVICE PROGRAM

The Phoenix Central School believes that one of the most important ways in which we can help our children perform better in their classrooms is to provide them with the nutrition necessary for the healthy growth of their minds and bodies. Therefore we provide breakfast and lunch daily at affordable prices, which help us to maintain our high standard of quality and selection for our students.

Prices, menus and other important information can be found on the Food Service pages of the district website or phoenixcsdschoolcafe.org

PRICES SUBJECT TO CHANGE

Households that meet federal income guidelines are eligible for free or reduced price meals. Children approved for reduced price meals will receive free breakfast & lunch. Students receiving free meals are provided a complete meal. They must take the complete meal to receive the free benefit.

The food used in this School Lunch Program is of the highest quality. We are constantly looking for new, healthy, nutritious foods that our customers will enjoy. We also strive to find new ways to reduce fat content in our menus while at the same time providing the somewhat higher caloric needs of the student body.

Our success depends largely on your satisfaction with our program. Comments and suggestions are always welcome. We look forward to serving you during this school year. If you have any questions, please call Mrs. Patricia Barber at 315-695-1547.

Checks (made payable to Phoenix CSD Food Service Dept.) may be given to the cashiers at meal time or mailed to the school kitchen (Note: individuals with checks returned for insufficient funds will be charged a \$15.00 fee per check-SUBJECT TO CHANGE)

MAM Elementary School	EJD Middle School	JCB High School
Attn: Rae Denslow	Attn: Donna Parker	Attn: Ellen Wilson
11 Elm Street	116 Volney Street	552 Main Street
Phoenix, NY 13135	Phoenix, NY 13135	Phoenix, NY 13135

CHECK YOUR CHILD'S LUNCH ACCOUNT AND/OR PAY ONLINE

PCSD is excited to offer www.k12paymentcenter.com. This online payment service provides a quick and easy way to add money to your student's meal account using a credit/debit card or electronic check. You can also view recent purchases, check balances, and set-up low balance alerts for FREE! Parents can also make payments online. There is a fee per transaction (no longer per Cafe!) for online payments. Of course, parents can still pay at the kitchens. Please note that this fee is subject to change by K12 Payment Center

Resources available to help you keep track of student accounts: K12paymentcenter website and app, and notifications through the Food Service Office. Parents are responsible for the cost of meals until an application is entered and approved.

Parents are responsible for the cost of meals & keeping their child's account current.

FREE & REDUCED LUNCH PROGRAM

THE FREE AND REDUCED MEAL APPLICATION AND INSTRUCTIONS ARE ALSO AVAILABLE ON THE NEXT TWO PAGES. PLEASE TEAR OUT AND COMPLETE IF NEEDED. YOU CAN ALSO FIND THEM IN THE FOLLOWING LOCATIONS BEGINNING AUGUST 1ST:

- * District Website: www.phoenixcsd.org follow the link for Food Services
- * Lunchapplication.com, complete your application online beginning 8/1/22
- * Food Service Office, Main Offices, Registrar & District Office

Please Return Application to:

Food Service Office 11 Oneida Street
Phoenix, NY 13135
Patty Barber
Food Service Director 315-695-1547

Oswego County Opportunities, Inc.

WIC Program

10 George Street, Oswego, NY 13126

- WIC serves women who are pregnant, breastfeeding (up to one year), and post-partum (for 6 months), infants and children up to the age of 5.
- To qualify for WIC you need to be a resident of NYS, have proof of Identification, and be income eligible.
- If your family receives SNAP, Medicaid, or TANF they will automatically be income eligible. If you are unsure about income eligibility you can call WIC to see if your family would be eligible for WIC.
- WIC now loads your food benefits onto an electronic benefits card to make grocery shopping easier.
- At WIC you have your own personal nutritionist, receive information on other community programs, and if you stay on the program from your pregnancy until your child turns five your family will receive about \$3000 in grocery store savings.
- If you are interested in signing up for WIC you can call 315-343-1311 or the toll free number 1-888-730-3803.

Date Withdrew _____

F ____ R ____ D ____

2022-2023 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below**. Call **315-695-1547** if you need help. Additional names may be listed on a separate paper.

Return Completed Applications to:

Phoenix CSD
11 Oneida Street
Phoenix, NY 13135

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. **Skip to Part 4, and sign the application.**

Name: _____ CASE #: _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions Amount / How Often	Child Support, Alimony Amount / How Often	Pensions, Retirement Payments Amount / How Often	Other Income, Social Security Amount / How Often	No Income
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	<input type="checkbox"/>
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	<input type="checkbox"/>
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	<input type="checkbox"/>
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	<input type="checkbox"/>
	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	\$ ____ / ____	<input type="checkbox"/>

Total Household Members (Children and Adults)

*Last Four Digits of Social Security Number: XXX-XX- ____ - ____

I do not have a SS# ☐

*When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#) or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____

Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____

Home Address: _____

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: ☐Hispanic or Latino ☐Not Hispanic or Latino

Race (Check one or more): ☐American Indian or Alaskan Native ☐Asian ☐Black or African American ☐Native Hawaiian or Other Pacific Island ☐White

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)

Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

☐ SNAP/TANF/Foster

☐ Income Household: Total Household Income/How Often: ____ / ____ Household Size: ____

☐ Free Meals ☐ Reduced Price Meals ☐ Denied/Paid

Signature of Reviewing Official _____

Date Notice Sent: _____

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, complete only one application for your household using the instructions below. Sign the application and return the application to the Food Service Office. If you have a foster child in your household, you may include them on your application. A separate application is not needed. Call the school if you need help: 315-695-1547. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) Enter the total number of household members in the box provided. This number should include all adults and children in the household and should reflect the members listed in PART 1 and PART 3.
- (4) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. **If you listed a SNAP, TANF or FDPIR number, a social security number is not needed.**
- (5) An adult household member must sign the application in PART 4.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov



PHOENIX CENTRAL SCHOOLS

District Office
116 Volney Street
Phoenix, NY 13135

Nonprofit Org.
U.S. POSTAGE
PAID
Permit No. 6

Boxholder Local Postal Patron

2022

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
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28	29	30	31			

SEPTEMBER						
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OCTOBER						
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30	31					

NOVEMBER						
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DECEMBER						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2023

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						